

Faculty Organization Meeting  
January 18, 2019  
1-3 pm  
Hawthorn Hall 107  
Minutes

1. Called to order at 1:00pm by President Zinner, who welcomed all to the Spring semester.
2. Approval of Minutes: November 16, 2018 – approved without amendment.
3. President’s Report – Susan Zinner
  - a. UFC Report—Zinner was unable to attend the November meeting, so Andrea Griffin, UFC Rep, gave the report:
    - i. Agenda was lengthy—primary concern with university transfer office, possibility of a one-stop shop approach for transfer credits, a concern is about students paying first before finding out what will transfer; potential for creating campus-specific dashboards; awareness of campus differences for transfer; update from Officer of Collaborative Academic Programs (Hitesh and Chris Foley)—spoke of issues concerning online programs, approximately 13 ready to be approved in February; marketing budget is limited for IU Online; questions from other committee members were concerning approvals and timing issues (faculty input potentially limited due to the time constraints); importance of notification of faculty about the approval of online programs but also streamlined and transparent; other issues: Applegate mentioned retention rates and the role of admissions policy across campuses; a lunch meeting followed concerning creating campus presence; how are different campuses dealing with the issue; some issues are space; suggestions about formal policy (IUPUI has policy); some examples in the SOB in integrating faculty were given from our campus; main UFC in the meeting in the afternoon focused on admin issues and policy changes:
      1. No system-wide policy on document retention (teaching documents)
      2. Minor adjustments to bylaws—creating a committee to review policy (UFC committee with 2 individuals from regionals); 3 IUN faculty have expressed interest in the committee, voted and approved by the UFC
      3. Discussion of conflict policies—two separate committees (one for research and one for other), spoke of merging committees into one committee, simplification of process
      4. UFC—did the UFC want to become a member of national organization? National Council on Faculty Council Differences between that committee and AAUP? May be value in joining national committee
      5. Minutes for UFC not available online yet

- b. Faculty Board of Review elections— congratulations to Baer, Delunas, Shannon, LaPoint, Schultz-Halberg--and thanking existing members for their service.
- c. Special meeting UFC about proposed Title IX changes: will address university response concerning allegations; Secretary of Education believes too many unfounded cases; five proposed differences:
  - i. Limit reporting to on campus incidents and off campus that effects campus
  - ii. New definition of sexual harassment—severe *and* pervasive, pattern must be established
  - iii. Moves from preponderance to clear evidence: move from 51% to 75% for case to move forward
  - iv. Person being harassed must be informed that lying carries a penalty; alleged harasser’s attorney can cross-examine victim
  - v. University cannot impose sanctions until the process is the complete
  - vi. Those on the UFC call expressed concern about these changes and their impact on IU
  - vii. Deadline to comment is January 28, 2019 and IU Legal is seeking faculty endorsement for statement from the institution with a yes or no vote; be watching for the next 10 days
- d. Budget hearings for the week after spring break, more later
- e. In the last month, two faculty members were lost (Karen Evans and Joe Pellicciotti), and President Zinner wanted to say a few words: motion to include in the minutes approved (see attachments 1 and 2).
- f. No questions for the President.

#### 4. Chancellor’s Report – William Lowe

- a. Welcome back message from the Chancellor—starting with word from the President’s office, Tin-Chun Lin will be awarded an all-university teaching award; awards given on the 29<sup>th</sup> of March.
- b. Other main topic is spring semester enrollments—importance of stabilization of enrollments
  - i. This semester did not achieve stabilization hoped for and enrollment fell short
  - ii. Down 3.4% in headcount, 4.6% in credit hours
  - iii. Some positives in the news: increased graduate enrollment (double figure increase), also numbers of non-resident students continue to grow; both pay higher tuition.
  - iv. Another encouraging element—strong among campuses in IU Online CC
  - v. Appears to be close to budget projections for current fiscal year
  - vi. Continuing attrition of undergrads puts pressure on future budgets (two-year budget)
  - vii. Pressure on resources and budget building (salary increase is premised)
  - viii. Trustees meet in two weeks; enrollment report delivered; comparative context
  - ix. 2019 Legislature is the biennial budget session with some possibilities in the budget

1. Governor recommended a 1% increase in Higher Ed budget
2. Indiana has performance funding; IUN stands to be better with performance funding due to increased graduation rates
3. Increases in performances not linked to enrollment
4. Another factor: an annual approval of modest tuition increase
- x. Revenue from IUOCC strong: more revenue coming in than leaving campus; higher than other campuses (except IU East)
  1. Revenue received last year links to the level of salary increase last year
- xi. Retention plays important role in graduation rates but continued attrition jeopardizes those rates
- c. During last enrollment periods, attrition was not as bad thanks to outreach efforts to individual students (third semester of effort); sorting through individual stories and find remedies to help them reenroll (43 students for Spring 2019); approach works; success rate is good when contact established; wants to expand ability to work with individual students at the college level; working with students continuously prevents last minute crisis; getting students enrolled in a timely fashion; one fifth of students register at the last minute is the usual pattern.
- d. Undergraduate tuition the largest part of budget; 1 to 2<sup>nd</sup> year retention is good among regional campuses
- e. Questions? None.

5. EVCAA's Report – Vicki Roman-Lagunas

- a. Heads up items: something faculty should be looking for—issue of poverty for students
  - i. Identified money to use based on different criteria to help students financial bridge to complete semester
  - ii. Miller Loans, Persistence Grants, Foundation Awards, and now Emergency Funds (the newest potential grant)
  - iii. Draft of fund will be brought to group of faculty to iron out policy
  - iv. Beth Tyler or Veronica Williams should be addressed for any students seeking this assistance
  - v. Marketing is helping but all faculty and employees need to spread the word of these opportunities
- b. The Retention Group—UIRR has provided spreadsheet about students enrolled and students not enrolled; contacted some of the faculty to help student outreach
- c. Graduate enrollment—MSET rule to graduate students so that they can pay 150% rather than the out-of-state costs
- d. Colleagues for the SOB&E: working for five years on online BSBA degree, AACSB has informally approved program (applause)
- e. No questions.

6. Proposed update of Faculty Organization Constitution – Susan Zinner, Kris Huysken, and Mark Baer

- a. November meeting—looking at the Constitution and presenting Amendment 1 to the constitution; now the first reading,
  - b. K Huysken, S Zinner, and M Baer reviewed constitution and felt that changes were required and then took the changes to Constitution Committee
  - c. Baer discussed attempting to bring the constitution to reflect current practices
  - d. Discussion of Amendment 3 concerning standing committees and what constitutes a meeting (proposal establishes two meeting as year as a baseline); discussion about whether an email vote signifies a meeting
  - e. Revision of description of committees described.
  - f. See Attachment 3 for the Constitution proposal.
7. Affirmative Action Committee proposal – Crystal Shannon and Charlie Hobson
- a. Crystal Shannon brought a recommendation that all faculty members receive training in diversity issues prior to serving on search and screen committees
  - b. Training content could be added to
  - c. Zinner asked about time commitment.
  - d. EVCAA noted that Search and Screen goal that equity advisors on faculty searches are faculty.
  - e. How to devise annual review in Canvas module to get continued certification
  - f. When would this start? ASAP, by next meeting a discussion of content of training
  - g. Do other IU campuses have training? Uncertain details but some campuses have online modules.
8. Campus environment issues – James Wallace
- a. Wallace highlighting upcoming events for MLK Day and Black History Month events
  - b. Thursday January 24 is a MLK presentation, actor Ron Jones through live character portrayal of MLK “Poor Peoples Campaign” at Bergland
  - c. February 4 is 50<sup>th</sup> anniversary of AAAD program
  - d. February 5 with a Bessie Coleman presentation
  - e. February 12 a presentation on Smithsonian National Museum of African American History and Culture
  - f. February 13 Celebrating Black Culture event
  - g. Black History Film Series 3 films in February (each film one hour)
  - h. Student concern expressed at Diversity Advisory Council, which to share with IU Northwest Council, and then brought to Faculty Organization: asking for thoughts or suggestions on creating climate for students?
    - i. Industries have detailed guidelines about how one interacts with “customers”
    - ii. A question: when a student has come across a situation, what type of feedback do we give students in this type of case? From ODEMA’s view, that is the purpose of that office. Redhawk Response was a possible resource to deal with these types of situation.

- iii. This incident described is egregious and is there a method to address the specifics of the situation—how can we provide support to student but also address through a process?
- iv. IN SOE there is an ombudsman—some situations in which students did not feel welcome, ombudsman helped address concerns for students
- v. We may know colleagues who are not very friendly and we need customer service training to address bad situations (for staff? for faculty?)
- vi. Another colleague echoed similar situation, noting treatment from certain offices, social graces “dad it is not cool to say hello”
- vii. Value of customer service and civility training, reiterates the significance of ombudsperson
- viii. Dean Tyler reiterates her position as an advocate for students
- ix. Another tool that exists already—student evaluations offer a method to address this behavior, provides students an opportunity to give opinion
- x. At another institution, instructor stated that other forms of evaluation were provided
- xi. Dean Tyler has open walk-in hours

## 9. Tech Tips – Ryan Vega

- a. Ryan has several exciting announcements
  - i. New IQ wall in the Savannah Spine—go check it out, a faculty day with faculty from other campuses to discuss how to use the tool call IT with any questions; display of presentations one example
  - ii. Next initiative is virtual reality: open for students and faculty to use, CISTL workshops in February on potential uses and applications
  - iii. A stage for the IQ wall with potential integration of virtual reality
  - iv. Any question contact IT (applause)

## 10. Old Business

- a. No old business

## 11. New Business

- a. End of week two, all faculty need to interact with SER for roster verification and FLAGS for other messages on other weeks; Veronica Williams can help solve any issues with SER.
- b. Latrice Booker notes that library is undergoing renovations, Wednesday, January 23<sup>rd</sup>, 1:30-2 will be a Q &A session for students and faculty.
- c. Mark Baer noted the help of IT to work on the sound system in the Theater.
- d. Reminder about One Book topics, soliciting titles for next year, Save the Dates: March 7 Celebrating International Women’s Day; March 20 First Lady McRobbie hosting a panel discussion.

## 12. The meeting was adjourned at 2:44pm.

Attachment 1:

Susan Zinner's Tribute to Karen Evans

Karen Evans and I were hired, along with Jackie Klosak Mullaney, in August 1998 and joined SPEA. Like most SPEA faculty, she had worked professionally before joining academia. She ran the welfare office in Cleveland before returning to school to get her master's degree and doctorate in public administration at Virginia Tech.

She taught our public administration track students and was Acting Director for two years before she retired in 2011. Some of you may know that her husband, Keith, who retired before Karen took the IUN position, was usually at her side, joining SPEA faculty at conferences and meetings.

Karen was dedicated to SPEA and what was best for the department and our students. If you disagreed with her on any issue ranging from politics to IUN policies, she would politely tell you why you were wrong. When she disagreed with you, however, it was only because she felt she was acting in the best interest of SPEA and was trying to provide 100 percent support for our students and faculty.

Perhaps her most-lasting legacy will be the SPEA hooding ceremony, where SPEA faculty hood our graduate students on the first Friday in May every year. Karen brought this tradition from Virginia Tech to IUN and it has remained a tradition for about a dozen years.

As former SPEA faculty member Sam Flint used to say—and I agree—“It's the best day of the year.” Students ask a professor to say a few words about them and their journey to get their MPA degree and then the faculty member places the hood over the student. It's often emotional and I've seen students cry on stage. It was so important to Karen that one year she and Keith watched their daughter graduate from medical school at UIC in Chicago and then raced down to our campus so that they could attend the event and Karen could hood her students. Karen even contributed the final words as we hood each student: “We welcome you to the community of scholars.”

Retired SPEA Associate Professor Rick Hug adds that “Karen came to us with a perfect set of credentials to work with our mostly mid-career graduate students. She was an able public sector manager with a fierce commitment to public service and a very strong grounding in Public Administration theory. Her time in Cleveland as a manager in the County Welfare Department gave her a rich set of experiences to share with her students and inform her research and service. Her time at Virginia Tech working with some of the best Public Administration theorists in the country gave her time to reflect on her work experience and prepare for her career as a superb teacher and respected scholar in the field.

She brought to SPEA- IUN from Virginia Tech the tradition of the MPA hooding ceremony, an annual rite of passage for graduates to a higher level of commitment to public service and scholarship – the kind of commitment that she demonstrated throughout her life.”

## Attachment 2:

### Susan Zinner's Tribute to Joe Pellicciotti

I mentioned that Karen Evans and I started IUN in 1998. We were hired by former SPEA Director Joe Pellicciotti. I have had many people, both current and retired faculty, contact me since learning of his death. Everyone I have spoken to or emailed has had a story to share about the kindness of Joe. I think Joe touched many people. The two characteristics he exhibited over and over are kindness and integrity.

He was never too busy for anyone. And—while he might have had reason to occasionally get angry or impatient with SPEA faculty or staff—not that we weren't model faculty!—that never happened. When my first husband became ill and died of cancer, Joe took over my law class briefly and provided emotional support during a very difficult time.

SPEA Lecturer John Tsolakos noted that, "Joe Pellicciotti is the reason I am at IUN. Joe was instrumental in transferring my Associate Degree hours from Calumet College to the Criminal Justice Program in SPEA. Joe was always honest with me from the first time I met him to the time I entered the master's program which allowed me to become an instructor in SPEA. I have attended classes with Joe as the instructor and served with him on many committees. My entire IUN career was a result of Joe. He will be missed by all of us who knew and trusted him. Joe Pellicciotti was my Teacher, my Mentor, my Friend."

SPEA Assistant Professor Danny Tsataros said, "Joe Pellicciotti was my Business Law Professor as an undergraduate student here at IUN. He was one of my favorite professors and a kind, brilliant man."

You were well-loved, Joe, and will be missed.

Retired SPEA Associate Professor Rick Hug wanted to submit his thoughts. He added, "It is difficult to get things done in large bureaucratic organizations. To be successful, a person has to endure the everyday slings and arrows of bureaucratic life while maintaining a clear vision of long-term goals – to stay the course on the big picture while making adjustments for the realities of the day. Few people have the vision, the energy, the determination, the patience, or the temperament to do it. Joe Pellicciotti did.

Joe's formula for getting things done was to treat everyone with respect at all times, to listen to others' views, to compromise where appropriate, to stand up for the law and the values of his professions – legal and academic, and to toot others' horns, never his own. He used this approach to guide SPEA to growth and maturity, to help the campus through the Great Flood, to build a great new building, and to keep the campus trains running. Well done, Joe. We will miss you.

Attachment 3:  
Proposed Constitutional Amendments

See the following pages.



The following amendments to the Constitution of the IU Northwest Faculty Organization was proposed by President Zinner and VP Huysken and reviewed the by the Constitution Review Committee (11/28/18). Each requires approval from the Executive Committee and 2 readings before the Faculty. After the second reading, they may come to a secret ballot vote of all voting members of the Faculty. “If a minimum of one-third of the total number of voting faculty vote, the amendment shall be ratified when three-quarters of those faculty voting...have voted in its favor.”

## Amendment 1 (Regarding the Duties of the Officers)

### **ARTICLE III: OFFICERS**

#### **Section 3.1 President - CURRENT**

The President shall be elected from the members of the voting Faculty. The duly elected President of the Faculty Organization shall (1) preside over all Faculty Organization meetings, (2) serve as the Chair of the Executive Committee, (3) serve as one of the University Faculty Council (UFC) Representatives, (4) serve as a member of the campus and the UFC Agenda Committee, (5) implement the decisions of the Faculty Organization and (6) report from time to time to the Organization on matters of importance.

#### **Section 3.1 President - PROPOSED**

The President shall be elected from the members of the voting Faculty. The duly elected President of the Faculty Organization shall (1) **prepare the agenda for** **and** preside over all Faculty Organization meetings, (2) serve as the Chair of the Executive Committee, (3) serve as one of the University Faculty Council (UFC) Representatives, (4) serve as a member of the campus and the UFC Agenda Committee, (5) implement the decisions of the Faculty Organization and (6) report **on a monthly basis during the academic year** to the Organization on matters of importance.

(continued on the next page)

**Amendment 1 continued:**

**Section 3.3 Secretary - CURRENT**

The duly elected Secretary shall be elected from the members of the voting Faculty. The duly elected Secretary of the Faculty Organization shall record and retain minutes of all Faculty Organization meetings, shall distribute copies of all minutes to all members, shall prepare the agenda for Faculty Organization meetings, shall handle all correspondence for the Faculty Organization, and shall send written or electronic notice of all Faculty Organization meetings to all members. The Secretary shall regularly provide the library with a copy of the minutes to be bound for permanent record and shall send each member of the Board of Trustees a copy of all resolutions passed by the Faculty Organization. The Secretary shall, upon leaving office, turn over all records of the Faculty Organization business to the successor.

**Section 3.3 Secretary - PROPOSED**

The duly elected Secretary shall be elected from the members of the voting Faculty. The duly elected Secretary of the Faculty Organization shall record minutes of all Faculty Organization meetings, shall archive the minutes in a publicly available repository, shall distribute copies of all minutes to all members, shall handle all correspondence for the Faculty Organization, and shall send written or electronic notice of all Faculty Organization meetings to all members. The Secretary shall, at the direction of the President of the Faculty Organization, make available to each member of the Board of Trustees a copy of any resolutions passed by the Faculty Organization. The Secretary shall, upon leaving office, turn over all records of the Faculty Organization business to the successor.

**ARTICLE V: EXECUTIVE COMMITTEE**

**Section 5.1 Presiding Officer - CURRENT**

The President of the Faculty Organization shall be the presiding officer. The presiding officer shall report matters considered and actions taken by the Executive Committee to the next meeting of the Faculty Organization.

**Section 5.1 Presiding Officer -PROPOSED**

The President of the Faculty Organization shall be the presiding officer. The presiding officer shall prepare the agenda for Executive Committee meetings and report matters considered and actions taken by the Executive Committee to the next meeting of the Faculty Organization.

**Amendment 1 continued:**

**Section 5.2 Secretary - CURRENT**

The duly elected Secretary of the Faculty Organization shall record and retain minutes of all Executive Committee meetings, shall distribute copies of all minutes to all members, shall prepare the agenda for Executive Committee meetings, shall handle all correspondence for the Executive Committee, and shall send written or electronic notice of all Executive Committee meetings to all members. The Secretary shall regularly provide the library with a copy of the minutes to be bound for permanent record. The Secretary shall, upon leaving office, turn over all records of the Executive Committee business to the successor.

**Section 5.3 Members - CURRENT**

The Executive Committee of the Faculty Organization shall be composed of the President, Vice President, Secretary, the elected members of the Executive Committee, the immediate past President and past Secretary. The elected representative (representatives) from Indiana University Northwest to the University Faculty Council, if he/she or they are not already elected members of the Executive Committee, shall be a non-voting member of the Executive Committee.

**Section 5.2 Secretary - PROPOSED**

The duly elected Secretary of the Faculty Organization shall record minutes of all Executive Committee meetings, shall archive the minutes in a publicly available repository, shall distribute copies of all minutes to all members, shall handle all correspondence for the Executive Committee, and shall send written or electronic notice of all Executive Committee meetings to all members. The Secretary shall, upon leaving office, turn over access to all records of the Executive Committee business to the successor.

**Section 5.3 Members - PROPOSED**

The Executive Committee of the Faculty Organization shall be composed of the President, Vice President, Secretary, the elected members of the Executive Committee, the immediate past President and past Secretary (for one year after leaving office). The elected representative (representatives) from Indiana University Northwest to the University Faculty Council, if he/she or they are not already elected members of the Executive Committee, shall be a non-voting member of the Executive Committee.

## Amendment 2 (Regarding Elections)

### ARTICLE IV: ELECTIONS

#### Section 4.1 Nominations - CURRENT

The President shall annually appoint an Election Committee of three voting members to hold the election for all elected offices. The Election Committee shall distribute to the voting Faculty a nomination form to record nominations for all elected offices (including Faculty Organization offices, members of the Executive Committee and UFC Representative) during February. The party who places the name in nomination must secure the nominee's consent to run for said office or position prior to placing the name in nomination.

#### Section 4.1 Nominations - PROPOSED

The President shall annually appoint an Election Committee of three voting members to hold the election for all elected offices.

1. All elections will begin with an open nomination process. The Election Committee shall provide an avenue, e.g. form, survey, etc. for any faculty member to nominate any eligible colleague for each available office. Self-nominations shall also be accepted. Members of the election committee must secure each nominee's consent to run for said office or position prior to placing the name in on the ballot.
2. The Election Committee shall solicit nominations throughout the fall semester for candidates for five Faculty Board of Review members. The election shall be held before the end of the fall semester.
3. The Election Committee shall solicit nominations throughout the spring semester for candidates for the office of President (every other year), Vice President, Secretary, and UFC Representative. The President, Vice President, and UFC Representatives should be tenured faculty members. The election shall be held before the end of the spring semester. The incoming officers will take office on the last day of the spring semester.

## Amendment 3 (Regarding Duties of the Standing Committees)

### Section 6.3 Duties - CURRENT

The standing committees shall make studies, formulate recommendations, prepare resolutions and carry out such other duties as may be assigned by the bylaws and the Faculty Organization. Standing committees shall concern themselves with matters at their own initiative, at the request of the Faculty Organization, its President, the Executive Committee, or any administrative officer of Indiana University Northwest. All actions of committees shall be recorded in minutes. The committees shall exercise discretion in reporting matters of a confidential nature. Meetings of standing committees shall be called by the chairpersons of the respective committees. A copy of the minutes shall be given to the President of the Organization. All committee actions are subject to review by the Faculty Organization.

### Section 6.3 Duties - PROPOSED

The standing committees shall make studies, formulate recommendations, prepare resolutions and carry out such other duties as may be assigned by the bylaws and the Faculty Organization. Standing committees shall concern themselves with matters at their own initiative, at the request of the Faculty Organization, its President, the Executive Committee, or any administrative officer of Indiana University Northwest. All actions of committees shall be recorded in minutes. The committees shall exercise discretion in reporting matters of a confidential nature. Meetings of standing committees shall be called by the chairpersons of the respective committees. **A copy of the minutes shall be recorded unless confidential matters are involved.** All committee actions are subject to review by the Faculty Organization.

Chairpersons of all standing committees are responsible for:

- 1. Meeting with the President within one month of appointment to review the committee's charge.**
- 2. Convening no less than two meetings of the committee during the academic year**

**Amendment 3 continued:**

**Section 6.4 Records - CURRENT**

Chairpersons of all standing committees are responsible for:

1. Keeping a file of all committee minutes and correspondence for the school year, and delivering these documents to the central repository on or before July 1 of that school year.
2. Compiling a written report which includes a description of the work of the committee and an assessment of how the committee carried out its work. This report must be submitted to the President of the Faculty Organization and a copy filed with the central repository on or before July 1 of that school year. Copies of this report are to be distributed to the faculty.
3. The central repository shall keep two copies of all past minutes and reports, and correspondence, and related documents of the Faculty Organization and its standing committees.

**Section 6.4 Records - PROPOSED**

Chairpersons of all standing committees are responsible for:

1. Keeping a file of all committee minutes and correspondence for the school year, and delivering these documents to the central repository on or before May 1 of that academic year.
2. Compiling a written report which includes a description of the work of the committee and an assessment of how the committee carried out its work. This report must be submitted to the President of the Faculty Organization on or before May 1 of that academic year. Copies of this report are to be distributed to the faculty.
3. The President shall keep one copy of all past minutes and reports, and correspondence, and related documents of the Faculty Organization and its standing committees

The following amendments to the Bi-Laws of the Faculty Organization Constitution were proposed by President Zinner and VP Huysken and reviewed by the Constitution Review Committee. Each requires approval from the Executive Committee and 2 readings before the Faculty. After the second reading, they may be adopted by a  $\frac{2}{3}$  vote of those in attendance at the meeting.

**All of the amendments reference section 6.1.1 of the Bi-Laws:**

**Section 6.1.1** Designation and Charge of Standing Committees In order to exercise the authority delegated to it by the IUN Constitution, the Faculty hereby creates the following committees of the Faculty Organization and charges them as follows:

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CURRENT

**Academic Ceremonies**

**Academic Ceremonies** Committee shall assist administrative officers in the planning and coordination of annual commencement exercises and any matriculation ceremony, recommend candidates for honorary degrees, and constitute a committee for special occasions **such as Addison-Locke-Roche Lectures.**

PROPOSED

**Academic Ceremonies**

Committee shall assist administrative officers in the planning and coordination of annual commencement exercises and any matriculation ceremony, recommend candidates for honorary degrees, and constitute a committee for special occasions.

Note - removes archaic reference

CURRENT

**Budget**

Committee shall **carry out the duties specified in the 1984 Reduction in Force Statement**; shall continually monitor budgetary developments and report to the Faculty Organization on likely financial difficulties, and shall also act as an advisory body to the Chancellor when requested to do so.

PROPOSED

**Budget**

Committee shall continually monitor budgetary developments and report to the Faculty Organization on likely financial **concerns**, and shall also act as an advisory body to the Chancellor when requested to do so.

Note - removes archaic reference

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CURRENT

**Calendar**

Committee shall be responsible for preparation of the academic calendar and shall interact with the all-University Calendar Committee; it shall also make recommendations regarding scheduling of classes.

PROPOSED

**Calendar**

Committee shall be responsible for preparation of the academic calendar and shall interact with **the Registrar and** the all-University Calendar Committee; it shall also make recommendations regarding scheduling of classes.

Note - brings us in line with current practice.



CURRENT

n/a

PROPOSED

**Community Engagement Committee**

Committee shall concern itself with matters pertaining to the scholarship of community engagement including identifying ways to build strong university-community partnerships anchored in and supportive of the scholarship of teaching, research, and service.

Note - this committee was created ad-hoc by President Zinner in 2017.

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CURRENT

**Constitution Revision Committee**

Committee shall receive suggestions in writing for amendments to the Constitution or changes in the Bylaws, review the Constitution and Bylaws **periodically** and make suggestions for change, and maintain a current version of the Constitution and Bylaws and a current codification of Faculty Organization policies, procedures, and expressions or opinions.

PROPOSED

**Constitution Revision Committee**

Committee shall receive suggestions in writing for amendments to the Constitution or changes in the Bylaws, review the Constitution and Bylaws **annually** and make suggestions for change, and maintain a current version of the Constitution and Bylaws and a current codification of Faculty Organization policies, procedures, and expressions or opinions.

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CURRENT

**Elections**

Committee shall provide representative faculty review of overall equipment needs and make policy recommendations for budgetary priorities and allocations, and shall function to facilitate equipment funding legislation implementation.

PROPOSED

**Elections**

Committee shall administer the fair and transparent elections of officers and other elected posts in the Faculty Organization in accordance with procedures specified in the Constitution.

Note - in the current constitution, through some strange typo, the description of the Elections Committee is also the description of the Equipment Committee.

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CURRENT

**Equipment**

Committee shall provide representative faculty review of overall equipment needs and make policy recommendations for budgetary priorities and allocations, and shall function to facilitate equipment funding legislation implementation.

PROPOSED

Discontinue this committee

Note - duties absorbed by Facilities Committee and Computer Committee

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CURRENT

**Faculty Development**

Committee will conduct research and develop appropriate recommendations on a Faculty Development program at IUN.

PROPOSED

**Faculty Development**

Committee will concern itself with supporting the growth and success of new and continuing IU Northwest faculty.

CURRENT

**Human and Animal Experiments**

Committee shall help implement the safeguards outlined in university documents for research on human subjects and living animals.

PROPOSED

Discontinue this committee

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CURRENT

**Radiation Safety**

Committee shall implement university radiation safety policies and make policy recommendations.

PROPOSED

Discontinue this committee

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CURRENT

n/a

PROPOSED

**Retention**

Committee shall review and propose ideas in areas concerned with student retention and continuing enrollment.

CURRENT

**Teaching & Classroom Technology**

Committee shall provide a forum for the showing of common and unique educational concerns in such areas and objectives as test construction, evaluation, statistics, the relationships of teaching and research, and philosophy of education; it shall review policy and make recommendations relevant to audio-visual and other instructional technology services, as well as these matters.

PROPOSED

**Classroom Technology and Distance Education**

Committee shall provide a forum for the showing of common and unique educational concerns in such areas and objectives as test construction, evaluation, statistics, the relationships of teaching and research, and philosophy of education; it shall review policy and make recommendations relevant to audio-visual and other instructional technology services, as well as these matters.

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CURRENT

**UFC Committees**

**The Committees shall include Affirmative Action, Educational Policy, External Relations, Faculty Affairs, Faculty Compensation and Benefits, Faculty Governance, Finances and Facilities, Honorary Degrees, Library, Student Affairs, Technologies Policies, University Planning, and University Research Policy.**

PROPOSED

Remove this language