

FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson _____ **Alan P Barr** _____

Committee Name _____ **Grants Committee** _____

1. Did your committee meet this year and what work did you accomplish?

The Grants Committee met and made the recommendations requested—both for Summer Faculty Fellowships and for Grants-inb-Aid-of-Research.

2. What work do you feel is left to do?

Onto next year's a[plications—and a nbew committee.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

No. It seemed to work smoothly.

4. Would be willing to chair this committee this year? Yes _____ No _____X__

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? ___Iztok Hozo_____

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson _____ **Alan P Barr** _____

Committee Name _____ **All Campus Promotion and Tenure Committee** _____

1. Did your committee meet this year and what work did you accomplish?

The Promotion and Tenure Committee met and considered all of the applications for promotion, tenure, and sabbatical. The Committee made appropriate recommendations on all of the files.

2. What work do you feel is left to do?

Onto next year's applications—and a new committee.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

No. It seemed to work smoothly.

4. Would be willing to chair this committee this year? Yes _____ No _____ **X** _____

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____ **Iztok Hozo** _____

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson: Jon Becker

Committee Name: Founders Day Teaching Award Committee

1. Did your committee meet this year and what work did you accomplish?

Yes, we met during the spring semester. We reviewed dossiers for the Founders Day Teaching Award Applicants (both full-time and part-time). We selected a group of finalists and then conducted classroom observations of those finalists. We then met to select the award winner. We did not select a part-time faculty winner this year, as we did not feel that any of the dossiers were worthy of consideration.

2. What work do you feel is left to do?

The work for the 2019 award is completed.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

We do have some things that we would like to recommend for consideration:

- *With the proliferation of online courses, some of the faculty may have only one face to face class for the committee to observe (some faculty may not have ANY). We think that it may be time to implement a second Founders Day Teaching Award for Excellence in Online Instruction.*
- *This year's committee was very small (only six members, one of whom was unable to fully participate due to scheduling issues). I have found that the committee works best with 7-9 members. We had no representatives from Education (for example). Perhaps the deans or the VCAA could encourage the units to make sure that someone is on the committee. (I know that this is an ongoing problem, but I would be remiss if I did not address it.)*
- *We had a minor issue with one applicant (a part-time faculty member) who did not teach during the spring semester and was unhappy that she did not receive consideration for the award. Although the instructions are clear that a classroom observation is part of the process, she felt that we (as a committee) should have allowed her to do a teaching demonstration (much like we do when a candidate for hire is being considered).*

As a committee, we feel that this waters down the award, as part of the teaching experience is observing the interaction between teacher and students. As a committee, we agreed that we should NOT allow a teaching demonstration to be substituted for an actual classroom observation. This would unfortunately omit candidates who are on sabbatical or do not usually teach during the spring semester, but, as a committee, we feel that the integrity of the award is too important to compromise on this.

- *I think that it would be a good idea to conduct a dossier workshop for anyone who wants to have a better understanding of how to assemble a strong dossier for consideration (especially adjunct faculty). The timing of this is always dicey since the nominees have a short window to get the dossier together after they have been*

nominated, but I think it could be worked out. I would be willing to organize this workshop, if the Faculty Organization feels it would be useful. As a caveat, we have offered these in the past (a few years ago) and they have not usually been well attended.

4. Would be willing to chair this committee this year? Yes: X

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FACULTY ORGANIZATION COMMITTEE REPORT

May 20, 2019

Committee Chairperson **Charles Hobson/ Crystal Shannon**

Committee Name **Diversity and Inclusion Committee AY18/19**

4. Did your committee meet this year and what work did you accomplish?

Yes, the committee met four times over the academic year and completed the following initiatives:

- Updated committee purpose
- Development, design, and planned implementation of implicit bias training for faculty search committees.
- Collaboration with One Book initiative for recruitment and selection of next common read.
- Collaboration with One Book initiative on NEA Big Read grant for 2019/2020 application cycle.

5. What work do you feel is left to do?

- Presentation of planned draft and implementation strategy of implicit bias training for faculty search committees.
- Continued collaboration with One Book initiative for recruitment and selection of next common read.
- Continued collaboration with One Book initiative on NEA Big Read grant for 2019/2020 application cycle.

6. Do you have any suggestions as to issues and questions that this committee should address in the future?

Not at this time.

4. Would be willing to chair this committee this year? Yes CH/CS No _____
Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? NA

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson Steve Dunphy

Committee Name Security Committee

7. Did your committee meet this year and what work did you accomplish?

Yes, we had several meetings in the fall of 2018. I am attaching our agenda below.

An extensive discussion ensued regarding the “gun free zone” sign. At the committee meeting, members of law enforcement explained that they were authorized to “conceal and carry” firearms hence a “gun free zone” sign is considered inappropriate. My explanation that the “gun free zone” sign was meant to refer to the non-law enforcement community. I was voted down hence this issue has been dropped.

8. What work do you feel is left to do?

I would be glad to revisit the “gun free zone” sign issue. I believe that IUN needs some kind of sign explaining gun policies. Perhaps the wording can be dictated by Chief of Police Wayne James. The point is that students and visitors to our campus are not allowed to “open carry” or “conceal carry” firearms. This policy, however, is not emphasized on campus so how does anyone know?

9. Do you have any suggestions as to issues and questions that this committee should address in the future?

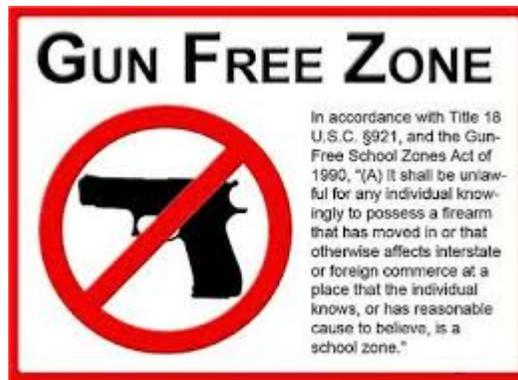
I believe the committee may want to discuss the possibility of improving the crosswalk in front of the Dunes Medical Building. Most people seem to “jay walk” from the parking area to the Dunes Building. This is dangerous and presents a safety hazard.

4. Would be willing to chair this committee this year? Yes No
Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____

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Faculty Org.'s Safety & Security Committee
Agenda for Meeting
MP 1101
Wednesday, October 3rd
3:00 p.m. – 4:00 p.m.

1. **The Committee's Charge.** The Committee's charge now no longer focuses on "safety and security" but only on "security." In other words, the Chair has received feedback that the University administration would prefer that the committee NOT concern itself with things like fallen trees, broken sidewalks, faulty railings. These are the purview of "physical plant."
2. **Discussion.** The Chair has encountered several instances of "open carry" personnel not displaying identification as a member of law enforcement. The Chair believes that only duly authorized members of law enforcement should close *or* open carry a sidearm, but if the person is "open carrying," then he or she MUST have clear identification indicating that he or she is a member of law enforcement. A silver badge clipped to a belt buckle is probably acceptable but may not necessarily be the best alternative.
3. **Gun free zone.**



Do members of the security committee believe it would be a good idea to specify that the IUN campus be listed as a "gun free zone"? If yes, what kind of sign would be appropriate? What should it say? Where should it be posted?

4. **Any** other agenda items on your list.

Thank you for your fine work on the Faculty Org's Security Committee.

FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson/s: Professor Anja Matwijkiw (Co-Chair) & Professor Jean Poulard (OC-Chair)

Committee Name: International Affairs Committee (IAC)

10. Did your committee meet this year and what work did you accomplish?

I hereby submit my meeting agenda/meeting report together with my final report for the purpose of describing the service of the **International Affairs Committee (IAC)** while I served as Co-Chair. In the following sections, I provide both my Meeting Agenda/Meeting Report – both of which were used to describe the work on a continuous basis (cf. tentative report/s); and my Final Report. It is my sincere belief that the IAC was committed to the objectives that guided its work.

I note that the membership of the IAC consisted of:

Anja Matwijkiw - Co-Chair

Jean Poulard - Co-Chair

Chae Young Chang – Member

Chidiebele Constance Obichi – Member

Scooter Pegram – Member

Margaret Pollak – Member

TENTATIVE REPORTS

BELOW, THE MEETING AGENDAS & MEETING REPORTS FOR THE INTERNATIONAL AFFAIRS COMMITTEE (IAC) ARE PROVIDED BY CO-CHAIR ANJA MATWIJKIW:

MEETING AGENDA: 27 NOVEMBER 2018 (ARTS & SCIENCES BUILDING, ROOM #2033) AT 5:00PM:

1. Meet & Greet
2. Co-Chair Anja Matwijkiw's report from the meeting with President of the Faculty Organization.

CO-CHAIR'S MEETING REPORT: 27 NOVEMBER 2018:

This Meet & Greet was to get to know each other.

In addition, Co-Chair Anja Matwijkiw's report was about her October 9 meeting where the IAC was charged by the President of the Faculty Organization Susan Zinner. At this meeting, Co-Chair Anja Matwijkiw submitted her response to the prior request (by email) to review the description of the IAC in accordance with the Faculty Constitution. The two IAC's components were presented, respectively the plan for a conference (Co-Chair Anja Matwijkiw's main component) and the plan to reactivate the International Affairs Club (ISC)* (Co-Chair Jean Poulard's main component).

*(ISC) to be able to tell the difference between the faculty committee and the student club

MEETING AGENDA: 6 DECEMBER 2018 (ARTS & SCIENCES BUILDING, ROOM #2074):

Students who were interested in international/global affairs met with the IAC's two Co-Chairs (Anja and Jean). If the ISC was "inactive" they would like to help with an effort to reactivate the club again.

CO-CHAIR'S MEETING REPORT: 6 DECEMBER 2018:

As the Faculty sponsor of the ISC, Co-Chair Jean gave the students his box with all the documents from the ISC, which once was a very active student club. At the same meeting, ideas about how to “get the club” going again were discussed. The conference and club components were also discussed. Plans to invite faculty from the University of Chicago were presented. Furthermore, the two Co-Chairs agreed to contact people who may know about the ISC, with a specific view to inviting them to future meetings and hopefully .

MEETING AGENDA: 17 JANUARY 2019 (ARTS & SCIENCES BUILDING, ROOM #2074):

ISC.

CO-CHAIR'S MEETING REPORT: 17 JANUARY 2019:

The plan to meet about the ISC had to be postponed on account of the fact that it had not been possible to get in contact with any past or present members or officers. The two Co-Chairs agreed to continue to try to find out about the ISC, its members and its events and interests.

MEETING: 22 JANUARY 2019:

On January 22, 2019, the two Co-Chairs met with the (apparently active) President of the ISC, Mr. Michael Truckey (in Prof. Matwijkiw's office, Arts & Sciences Building, Room #2047). Michael also gave us a list with names of the Vice President, Treasurer, Secretary, and Assistant of the ISC.

As a consequence, Co-Chair Anja called a meeting for the IAC on January 24, 2019, to address the question of whether the ISC and its officers could be considered “active” based on the one event that Michael also told the Co-Chairs that the ISC had had in the Fall Semester, a meeting that was a political science and non-international/global event.

MEETING: 24 JANUARY 2019 (ARTS & SCIENCES BUILDING, ROOM #2047) AT 4:00PM:

On January 24, 2019, the Co-Chair Anja met with students who are interested in international/global affairs and events. The meeting took place in her own office.

MEETING AGENDA: 5 FEBRUARY 2019 (ARTS & SCIENCES BUILDING, ROOM #2074) AT 11:00AM:

1. Anja's report: the two components of the IAC (detailed explanation).
2. Constance's PowerPoint: student club/s (approximately 15 minutes, with subsequent Q/A session about what we can learn to help the ISC).
3. Chae and Meg's grant examination (for conference component).
4. Special funding opportunity (The Office of the Bicentennial, *available at* <https://200.iu.edu/signature-projects/bicentennial-conference-sponsorships/index.html>; *see also* <https://200.iu.edu/signature-projects/bicentennial-conference-sponsorships/sponsorship-form.html>).
5. Discussion items: collaboration between the ISC and the IAC; IAC/faculty participation in conference.

CO-CHAIR'S MEETING REPORT: 5 FEBRUARY 2019:

Report:

Anja's (tentative) report on the two components of the IAC resulted in the adoption of two strategies, namely i) that the Co-Chair (cf. Anja) should ask the President of the Faculty

Organization about our Committee mandate for the student club component, i) talk with Scott Faulk about faculty sponsorship, and iii) continue to work with the students who have expressed an interest in both IAC components.

Constance's PowerPoint on various aspects and considerations having to do with student clubs and, in particular the ISC led to a broad and interesting discussion about shared interests, objectives, and end-goals. The insights she provided were intended as guidelines for future efforts and strategies concerning leadership/management.

After almost two hours, the IAC adjourned and, therefore, Chae and Meg's grant examination (for conference component) was postponed to the next meeting.

The special funding opportunity (The Office of the Bicentennial, *available at* <https://200.iu.edu/signature-projects/bicentennial-conference-sponsorships/index.html>; *see also* <https://200.iu.edu/signature-projects/bicentennial-conference-sponsorships/sponsorship-form.html>) was also postponed as an item.

The additional "discussion items", such as collaboration between the ISC and the IAC and IAC/faculty participation in the conference, were briefly addressed. All members of the IAC expressed a wish for continuous and future collaboration and, furthermore, were committed to the idea of taking an active role in the conference. Finally, the IAC secured unanimous agreement that i) the name of a student club that is active in the area of international affairs is probably best served with a name that does not create associations with visa offices or with a particular ethnicity or culture, but instead it was recommendable to anchor it in activities and events the nature and scope of which accommodate internationalism/globalism; was linked with a "Big Celebration" like the United Nations Day (24 October); was explicitly defined by a mandate that welcomed inter-disciplinary attendance and local-global links (*cf.* GenEd and other mission and vision statements for IU Northwest); is geared towards inter-campus events and activities; accommodates an annual conference in collaboration with faculty --- to help strengthen the community-building aspect as well as the awareness-raising that was suggested for the different topics and themes and issues that can be subsumed under the United Nations Day and which can also help the club with sustainability through ongoing/regular activities and events that are *not* conference-related.

Co-Chair Jean concurred with the IAC's ideas and potential initiatives while adding that he had also played a detective (like Anja) in trying to find out concrete information about the ISC. The preexisting arrangement, so he added, may not be consistent with securing the IAC's components, especially since he was under the impression that "active" was compatible with very little activity. This was also why Co-Chair Anja agreed to talk with Director Scott Fulk and Faculty Organization President Susan Zinner.

MEETING AGENDA: 26 FEBRUARY 2019 (ARTS & SCIENCES BUILDING, ROOM #2074) AT 11:30AM:

1. Outcomes from Anja's inquiries and requests (Scott Fulk, Susan Zinner).
2. Anja's student report (Faculty Founding Sponsor for new ("United Nations (International Day) Club (which wants to sponsor a speaker event each October (on October 24) and, furthermore, also collaborate with faculty in an interdisciplinary, inter-campus conference) & International Student Club re-activated).
3. Scott Fulk, Director of Student Activities: Q/A Session for the IAC.
See <https://www.iun.edu/student-activities/meet-our-staff/index.htm>
4. Chae and Meg's report on grant examination (for conference component)
5. Special funding opportunity (The Office of the Bicentennial, *available at* <https://200.iu.edu/signature-projects/bicentennial-conference-sponsorships/index.html>; *see also* <https://200.iu.edu/signature-projects/bicentennial-conference-sponsorships/sponsorship-form.html>)
6. Program for conference (IAC members' participation/contribution).

7. Individual members' concerns and/or suggestions (about the two IAC components).
8. Future labor division (to secure success for the two IAC components).

CO-CHAIR'S MEETING REPORT: 26 FEBRUARY 2019:

Susan Zinner, President of the Faculty Organization, told Co-Chair Anja – in a telephone conversation after the IAC's last meeting – that the IAC's mandate encompassed a permission to help to establish/found a new student club, while using the information from our last meeting (please see Report for Meeting February 5, 2019). Furthermore, the pre-existing club could change its name by, for example, eliminating “international” to create a better match with its (political science and (cf. Fall Semester) preference for local/regional/national) event agenda and, at the same time, prevent possible confusion with a new club – with a name and agenda that is, in fact, geared towards international affairs. A third option was to come up with a name that bypassed this problem, e.g. Global Studies & Imperatives (democracy, human rights, rule of law, etc. ala IU-Bloomington model). But, if the IAC selects the “UN International Day” as a special day of celebration, then this may still not have resolved all name/naming problems for obvious reasons (for people will probably associate “International Day” with “International Club”).

Scott Fulk, Director of Student Activities (sfulk@iun.edu, telephone# (219) 980-6792, Savannah 219) and I had a telephone meeting on February 20, 2019. In the course of this, I asked him to visit the IAC on February 26, 2019 – for a Q/A Session. He agreed to this.

During the conversation, where Director Fulk provided a number of valuable pieces of information, Co-Chair Anja also learned that Professor Jean Poulard is still listed as the Faculty Sponsor for the International Student Club. Using the RedHawk Link, the club can be re-registered (see <https://redhawklink.iun.edu>).

On February 21, Co-Chair Anja met with students (who are *not* members of the ISC) but who are interested in international and global affairs and events and activities. They established the “United Nations Club” on February 21, 2019, and Co-Chair Anja was allowed to discuss a number of things with them after the vote. Joseph Szymborski is President, Jesus Alvarez is Vice President, and Shelley Gurevitz is Communications Director. After the meeting, they announced that they were going to email Scott Fulk about how to proceed, and inform me (cf. Co-Chair Anja) about the outcome/response at our next meeting. – Co-Chair Anja has met with the students on a number of other occasions (cf. dates I keep in my records), just as she has corresponded with them on a regular basis. As a rule, we met each Thursday at 4:00PM.

The new club was established in the light of i) Faculty Organization President Susan Zinner's approval, and ii) Director Scott Fulk's information. More precisely, the IAC decided to consider the ISC “active” because the relevant club seemed to satisfy the criteria for this status. This decision was made in the light of the information Director Scott Fulk provided and which is also reported below.

At the meeting on February 26, Director Scott Fulk clarified that (1) a minimum of five members have to serve to conclude that a club is “active.” There are no requirements pertaining to officers. As for the events and activities of a club, there is no number that is required to be considered “active.” (Here I note that Gregory Robert Blanford from the ISC invited me – in February of 2019 – to go into IU Box and see their list of proposed activities and events. I did this, but only saw the same (one) event item that the President had mentioned. I also followed up with the President of the ISC, Mr. Michael Truckey).

Director Scott Fulk emphasized the following important points too: (1) it is possible to have more faculty sponsors for a student club; (2) faculty sponsors and, more generally, faculty members are permitted to advise students but the events and activities should be “student-led”; (3) this premise is fully consistent with the idea of inter-club events and activities, which the United Nations International Day would make possible (because of overlapping interests); (4) fundraising presupposes an account whereupon students can petition the student government and various

offices; and (5) the mission statement that is an element of the required Constitution for a student club like the United Nations Club should mention a celebration of the United Nations International Day.

Before Director Scott Fulk left, he told the IAC that he would email the Directory of Clubs & Organization and, furthermore, a sample Club Constitution.

Finally, (6), (7), and (8) were postponed for the next meeting (5 March, 2019).

MEETING AGENDA: 5 MARCH 2019 (ARTS & SCIENCES BUILDING, ROOM #2033) AT 11:30AM:

1. Co-chair's report.
2. Visit by students from the United Nations Club (invited).
3. C.J. & Meg's report (funding).
4. Program for conference (IAC members' participation/contribution).
5. Individual members' concerns and/or suggestions (about the two IAC components).
6. Future labor division (to secure success for the two IAC components).

CO-CHAIR'S MEETING REPORT: 5 MARCH 2019:

Meg and C.J.'s report on funding (ODEMA and IU Bicentennial). Prior to applying, they wanted to clarify a number of questions, including questions about registration, press, etc.

There was agreement to apply for ODEMA and, if need be, IU Bicentennial.

Discussion about conference: proposals were presented (including a proposal for a poster session (Constance's proposal, a poster for the conference itself (Anja's proposal), a possible candidate for the conference theme "animal life" (C.J.'s proposal), a student club meeting about keynote speaker for conference (Jesus)) to have a "realistic" conference format for the first year. For this, the IAC agreed that it was important to make a list of priorities that the student club is in charge of (C.J.'s proposal), and to have a concrete idea from the new club, the United Nations Club, pertaining to the event (e.g., how many panels, local stakeholder participation, etc.).

The International Affairs Committee (IAC) decided not to schedule another meeting until the United Nations Club (UNC) had formulated its Constitution and had made decisions about its Faculty Sponsors as well as its wishes (including wishes about the theme) for a First Annual Celebration (Conference) of the United Nations International Day.

Meanwhile, Co-Chair (Anja) agreed to continue to meet with the new club (UNC) every Thursday at 4:00PM and preferably after their own club meetings where they would then have an opportunity to discuss things freely and make decisions.

MEETING: 7 MARCH 2019 (ARTS & SCIENCES BUILDING, ROOM #2033) AT 4:00PM:

At the meeting with the members and officers of the UNC on March 7, 2019 (after their own meeting), I was asked to be Funding Faculty Sponsor for the United Nations Club. I accepted the honor.

MEETING: 21 MARCH 2019 (ARTS & SCIENCES BUILDING, ROOM #2033) AT 4:00PM:

On March 21, 2019, I went over their wishes for the Conference program, which they had emailed to Co-Chair Jean Poulard as well as Co-Chair Anja Matwijkiw.

MEETING: 29 MARCH 2019 (ARTS & SCIENCES BUILDING, ROOM #2033) AT 4:00PM:

On March 29 (after their own meeting on 28 March, which was Thursday), Co-Chair Anja met with the UNC. I was informed about the UNC's decisions concerning their Constitution, which had also been submitted. The status of the application was "pending". At the same meeting, I also made took the first steps to appear together with the officers on "Wednesday Wisdom" – in collaboration with the Marketing Department (cf. Danielle Roeske's email of February 21, 2019). Wednesday Wisdom is a new social media campaign and series.

MEETING AGENDA: 2 APRIL 2019 (ARTS & SCIENCES BUILDING, ROOM #2033) AT 11:30AM:

1. Poster for conference (I note that I am calling on you for help with this).
2. Report from the UN Club, especially about their Constitution (which we have not seen yet) and their ideas for the Conference program which the UN Club emailed to the Co-Chairs and which contains three main components so far, namely Ryan Long as keynote speaker on global justice considerations having to do with organ donation and food scarcity, Gift of Hope as a local component on organ donation, and student research on organ donation.
3. Faculty support for the Club's Conference program. For this I note that Meg told me Friday that she has a good idea for organ donation. – We need faculty members from the IAC to assist with the program in a variety of ways, including as presenters, as recruiters of student research, etc. (so please know that I am also calling on you for this).
4. We also need a procedure for determining Conference inclusion. While the UN Club is the party or stakeholder that makes the decisions about topic, keynote speaker, etc., the question is how to do things in the future where the event may become a Big Event. The first celebration of the UN International Day will be “modest” in the sense that we agreed to a “realistic” format to make the launching of the new Club, the first Conference/Celebration possible. However, if the Celebration becomes a major event, we should try to think ahead and ask questions about the need for, for example, a conference call, an inter-campus one (as suggested by C.J.), or other selection/recruitment procedures.
5. Further funding/grant opportunities for the UN Celebration.

CO-CHAIR'S MEETING REPORT: 2 APRIL 2019:

The IAC opted for the UN Club's poster format, and asked Jesus, who was present as a representative, to email the members of the IAC the next poster draft (in UN blue color), together with an updated conference program. The UN Club and the IAC will appear together on the poster and in the program, something everybody present felt strongly about since it is the First Annual Celebration/Conference for the UN International Day. The IAC asked if the UN Club could email an invitation in which they invited people to submit a proposal for the conference.

At the meeting, Jesus told the IAC that the status of the UN Club's application had moved from “pending” to “approved”. He also added that they had completed their Constitution, which contains an annual conference as an event (as recommended by Director Fulk).

Meg and C.J. reported that the ODEMA application had been successfully submitted.

A discussion about best practices concerning conference calls resulted in agreement about faculty/student collaboration in the future, where the wish for a website and/or Facebook was also considered. Jesus reported that he would add this item to the next meeting agenda for the UN Club, and Co-Chair Anja agreed to attend this on April 4, 2019.

Before the meeting was adjourned, the IAC agreed that this would be the last in person meeting for the Committee, meaning that we believed we were able to do the rest by email.

In addition, Co-Chair Anja proposed the following tasks as appropriate candidates for a charge for the next academic year: 1) to create a website for the United Nations Club & Celebration/Annual Conference of the United Nations International Day & Call for the latter; 2) to commence collaborative practices whereby faculty and students screen and select proposals for the Celebration/Annual Conference

MEETING: APRIL 2 2019 (ARTS & SCIENCES BUILDING, ROOM #2047) AT 2:45PM:

President of ISC, Michael Truckey, and his Advisor came to see me (Co-Chair Anja) in my own office. We had a meeting about their own club. Besides advising them to go to Director Fulk to ask him about Faculty Sponsors, we agreed that I should email them back once I had talked to the new United Nations Club about the possibility of participating in the First Annual Celebration/Conference for the United Nations Day. They agreed that their club was “active”. They added that they were in fact interested in political science and national/regional/local issues. They talked about changing the name to “The State of Affairs Club”.

MEETING: APRIL 4 2019 (BY TELEPHONE – WITH STUDENTS WHO WERE MEETING ABOUT UN CLUB BUSINESS) AT 5:00PM:

I conveyed the message from the ISC, and the United Nations Club President told me as the Co-Chair (Anja) that they would consider proposals from members/officers of the International Affairs Club as long as the proposals were relevant for the conference topic and theme.

I also accepted the RedHawkLink invitation (from April 2, 2018) to participate in the UN Club activities.

FINAL REPORT FOR DR. SUSAN ZINNER, PRESIDENT OF THE FACULTY ORGANIZATION:

In the light of the Committee’s work throughout the academic year, it is a pleasure to be able to submit this short but (hopefully) succinct report. Based on the above account (pp. 1-7), the Committee not only secured the two main components involved in the charge, but it also built new bridges between faculty and students at IU Northwest, as an outgrowth of the very nature of the work that it did.

In particular, it is important to emphasize that while the ISC was declared active, a new student club was founded, namely the United Nations Club. Furthermore, an annual celebration for the United Nations International Day was created. In addition, the Committee applied for funding from ODEMA to secure a reasonable budget for the first and therefore historical celebration in 2019. The United Nations Club’s budget was not entered into the economic equation.

Unfortunately, ODEMA rejected the IAC’s application for funding (in a meeting with James Wallace on May 7, 2019, the application was described as “one with merit” but also “one that could not be accommodated in the budget”) and, therefore, Professor Matwijkiw contacted the officers of the UN Club to ask them if they would consider allocating resources to help pay for the event. While the first annual celebration will be a modest one, the Committee remains optimistic about the launching of the event itself.

Finally, the work on the United Nations Club resulted in Professor Matwijkiw’s agreement to serve as the faculty sponsor, and to work closely with the students on their various ideas and plans. Professor Matwijkiw met with the students on a regular basis throughout the academic year, and Professor Poulard attended those meetings that involved the ISC, just as he assisted with the various outreach efforts. Professor Matwijkiw also met with the President of the International Affairs Club, just as his Assistant attended one of the meetings. This served as an exchange of ideas for their own future activities.

All members of the Faculty Committee were active as regards participation in Committee Meetings, email correspondence, etc. In addition, they volunteered for a number of tasks and assignments, be it presentations, practical tasks, inquiries, or applications.

It is the Committee's belief that the annual celebration of the United Nations International Day may become one of the key events on campus, if only over time. The celebration was embraced with enthusiasm by all Committee members who, for the same reason, are expected to continue to contribute to the annual event's success in a variety of capacities. Going forward, the Committee expressed a wish to be able to work on conference calls.

If possible, I would like to take this opportunity to recommend Professor Poulard and Associate Professor Scooter Pogram as Co-Chairs for the next academic year, where I will be on a leave of absence. I make this recommendation in order to secure continuity. I would also like to suggest that the Committee's next charge be formulated so as to encompass work on conference calls and, for that matter, ideas about websites for the annual celebration. After all, the celebration is intended to be an interdisciplinary and inter-campus event and, consequently, a number of measures must be implemented to secure the kind of effective advertisement, coordination, and organization that is required for large-scale events.

The Committee found that the work it had done was both meaningful and innovative, that it could help with retention issues, and that the way that faculty and students are envisioned to collaborate in the future may very well be "the social glue" that is needed in an internet era like ours. Very briefly, the celebration is intended to be student-led in all respects; and this "role reversal" will hopefully be an empowering experience.

11. What work do you feel is left to do?

- To work on funding.
- To work on conference calls (cf. 1).
- To work on ideas for a website for the annual celebration, partly, to have a resource that organizes all relevant information into "mind-size bites" but also to have a communication platform in the future (cf. 1).

12. Do you have any suggestions as to issues and questions that this committee should address in the future?

- To work on joint student/faculty review of abstracts and/or proposals.
- To work on shared responsibilities as regards the maintenance of the website.
- To find ways of communicating the value of having an annual celebration of the UN International Day, and to connect this with collaboration between students and faculty. In particular, I believe that the students' own preference for local-global connections has great potential. A study of our own region quickly leads to environmental, economic, cultural, medical, etc. issues and challenges – all of which could be connected with global themes.
- To work on ideas to design the event as a conference that travels from campus to campus.

4. **Would be willing to chair this committee this year?** Yes (but on leave of absence the next academic year) No

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? Associate Professor Scooter Pegram & Professor Jean Poulard as Co-Chairs. In the case of Dr. Pegram, it should be noted that his role as Director of the MLS program was seen as important because graduate or post-graduate students were also listed as contributors to the event. Depending on Dr. Pegram's input and leadership, the UN celebration could even be incorporated into the course syllabi for graduate programs. The publication of Proceedings or a UN Journal could also be of interest to graduate programs.

Yours sincerely,

Professor Anja Matwijkiw
Co-Chair of IAC

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson Vesna Kilibarda

Committee Name IU Northwest Board of Trustees' Teaching Award

1. Did your committee meet this year and what work did you accomplish?

The Committee met once in person and had the rest of the meetings and correspondence online. With help of Academic Affairs, we created Box folders for each nominee with full access for all committee members. This made the process more efficient.

2. What work do you feel is left to do?

We considered some suggestions for changes in the rules for the award and sent the request for consideration to the Executive Committee.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

Continue with Box submissions of dossiers and send an invitation for nominations earlier in the semester.

4. Would be willing to chair this committee this year? Yes No
Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____

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FACULTY ORGANIZATION COMMITTEE REPORT

May 22, 2019

Committee Chairperson Ranjan Kini

Committee Name Computer Committee

13. Did your committee meet this year and what work did you accomplish?

The committee met once during the academic year.

An email was sent to all the members to see if there were pressing issues to discuss in the Computer Committee. Based on the replies a meeting was called on February 8, 2019.

Fall 2019 build issues were discussed. UITS informed MS Office version 2019 will be rolled out. Also, Adobe CC 2019 will roll out in Fall 2019. Committee asked for more clear instructions for the installation of Adobe CC at the IUWare site.

There was a discussion of some departmental requirements. The committee members were informed that the newly formed Classroom and Learning Space Committee will take up departmental cases with the Chancellor's Leadership Team for funding.

The use of a new interactive screen IQ Wall was discussed. The representatives of UITS informed they will put a training schedule together for everyone once the IQ Wall is completely installed.

STF Equipment updates were discussed. Also, the committee was informed that Faculty Lifecycle upgrades will start in February 2020.

There were no issues relating to CT and DE part of the committee.

14. What work do you feel is left to do

In November, as Chair of the committee and with approval from the Faculty Organization Chair, Susan Zinner, I contacted William McKinney, Office of Academic Affairs, and shared the current charge (shown below) for the Computer Committee and indicated to him this charge is of no use to us and that we do not have any information to make such deliberations and decisions. I indicated to him that we might have to change the charge to reflect what we actually do. He indicated to me he will have some suggestions after having conversations with other regional Computer Committee Chairs. We are waiting to hear from his office.

The current charge of the Computer Committee (April 1997) – *“The Computer Committee shall preview policy and practice with regard to funding, acquisition, and management of computers, computer-related equipment, and computer facilities, and make policy recommendations in these areas. The Chairperson on the committee shall be a member of the Technology Council to provide policy input concerning computers and concerning the Technology Plan of the campus.”*

15. Do you have any suggestions as to issues and questions that this committee should address in the future?

We definitely need to write a new charge for our committee.

4. Would be willing to chair this committee this year? Yes _____ No _____

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson __George Bodmer and Michael LaPointe (report filed by ML)___

Committee Name __Faculty Affairs Committee__

1. Did your committee meet this year and what work did you accomplish?

The committee met once via email to discuss a potential issue of gender bias on student evaluation reports. The committee believed that specifics were not outlined, that the issue was raised generally, and no case was made for any specific harm caused. No action was warranted by the committee.

2. What work do you feel is left to do?

Last year (2018) the committee was asked to create P&T guidelines for faculty wanting to go up for promotion (not tenure) on community engagement as their area. The draft created by the committee was and presented to the Faculty Organization in March by last year's chair, Dr. Bodmer, was rejected. This issue is pending. The committee did not revise the drafted statement for approval.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

No

4. Would be willing to chair this committee this year? Yes No
Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson Ana Osan

Committee Name Faculty Organization Library Committee

1. Did your committee meet this year and what work did you accomplish?

No, we did not.

The charge of the committee was edited, and it was forwarded to Susan Zinner, President of the Faculty Organization.

2. What work do you feel is left to do?

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

So far, there are no recommendations for the future.

4. Would be willing to chair this committee this year? Yes _____ No X

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson Steve McShane

Committee Name Campus Planning/Facilities

1. Did your committee meet this year and what work did you accomplish?

While our committee did not meet in person, we did have an email discussion regarding campus sustainability. We did not reach any conclusions or decisions about this subject, but we did discuss the possibility of the campus establishing a separate committee, due to the enormity of this issue.

2. What work do you feel is left to do?

The subject of sustainability may continue to be discussed by the committee, along with other faculty issues dealing with campus planning and facilities.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

See Question 2.

4. Would be willing to chair this committee this year? Yes _____ No *

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? Andrew Kmiec

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* Susan and Kris, I would like to request that I be removed from consideration for Faculty Organization committee service for the 2019-2020 academic year. As you know, I've served on numerous Fac Org committees during my nearly 40 years here, along with posts as Fac Org Secretary. I'd like to wind down my activity during my final year prior to retirement. Thanks, Steve

FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson: Micah Pollak

Committee Name: Admissions

1. Did your committee meet this year and what work did you accomplish?

The committee did not meet in the 2018-2019 academic year. We received no charges from Faculty Organization or other appropriate offices. I contacted the Director of Admissions at several points during the year to determine if there were any policy or other needs that were unmet and there were none.

2. What work do you feel is left to do?

I feel that the admissions committee could play a larger role in mediating declining enrollment at our campus. In particular, I feel the committee should consider the effect of demographic trends on our pool of potential applicants and, based on these trends, if necessary, review and revise admissions policy appropriately.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

I would recommend that the President of Faculty Organization consider charging the committee with the following:

- I. Investigate the effect of current and forecasted demographic trends on our pool of potential applicants.
- II. Conduct a general review of admissions policy based on these trends and, if necessary, revise admissions policy appropriately.
- III. In collaboration with the office of admissions, consider new recruitment strategies to expand our pool of potential applicants.

4. Would be willing to chair this committee this year? Yes No

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____

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FACULTY ORGANIZATION COMMITTEE REPORT

May 1, 2019

Committee Chairperson _____ Diane Larson (Senior Lecturer CIS Department)_____

Committee Name _____ Scholarship/Financial Aid_____

1. Did your committee meet this year and what work did you accomplish?

During Spring 2019 (April) we met to award scholarships to students for **Year 2019-2020**. Scholarships were awarded to students from the IU Foundation. The committee convened to determine, and award student recipients based on the criteria of each scholarship.

The committee members were able to complete the award determination in a timely fashion.

The members of this committee were outstanding! I hope I can be the chair and have the same members again. We all work well together.

2. What work do you feel is left to do?

Once grades post in May there may be a few scholarships that need new recipients. I will email committee members if needed for alternate students if needed.

3. Do you have any suggestions as to issues and questions that this committee should address in the future?

Committee works with Financial Aid Office and External Affairs. Excel file from Director of Financial Aid needs to be filtered exactly as donor intent criteria for IU Foundation Scholarships.

4. Would be willing to chair this committee this year? Yes YES No _____

YES, for Year 2019-2020!

I know how this committee works for Scholarships being awarded based on the criteria, Unit/Division awards, Special Academics, Tier 1 and Tier 2, new Freshman students.

Would you like to nominate a committee member as the new chair this year? If so, who do you nominate? _____

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