Chancellor’s Cabinet Meeting Notes  
February 4, 2008

I. Chancellor’s Roundtable Meeting

Participants reviewed the Weather Closing Procedure to ensure that the process was effective when recently used.

The quarterly report from Sponsored Programs was not presented because Dr. Czach is still hospitalized.

During the Roundtable Session the following comments/updates were provided:

**CIO Beth Van Gordon**

- Scheduling a Technology Council meeting, and she solicited input for the agenda from the Roundtable participants.

- Working with the Faculty Organization classroom technology committee (Classroom Technology Distributed Education), and has a proposal that will cover upgrading classrooms. Plans to present it to the Faculty Organization on February 15 and solicit their input for what is needed.

- Currently, investigating a potential benefit to IU Northwest which will involve eliminating some campus servers making IU Northwest servers central with high-band capabilities to Bloomington, enabling co-located file server capability.

- Indiana Higher Education Telecommunication System (IHETS) is planning to discontinue the State University Voice Network (SUVON) this spring, beginning in March and ending in May. An initial review indicates little impact for IU Northwest. Bloomington and Indianapolis have decided to provide intercampus calling with no additional costs. Because IU Northwest’s telephone equipment is different from other campuses, the campus may not be able to participate in total benefit of service. Calls to other campuses formally made on SUVON can be supported; local calling areas off the campus could be charged. The impact of this change is being examined.

- Meeting with Associate Vice Chancellor Lieteau to discuss the Web Content Management System which would permit easy update of web contact.

- Digital Millennium Copyright Act information was sent by Chancellor Bergland to the entire campus. Town hall meetings will be held to provide additional information for the campus on this topic.
Dr. Linda Delunas

- In preparation for the AQIP visit, encouraged everyone to read the Quality Program Summary and also the Living Portfolio which are located on the AQIP website. Asked that everyone familiarize themselves with the Action Projects in advance of the visit.

Vice Chancellor Diane Hodges

- A Teen Summit is scheduled on Friday, February 8.

- Workforce Development and Student Services collaborated on a grant which provided equipment worth $116,000 to the Health Information Technology unit.

Associate Vice Chancellor Pat Giannini

- The IU Foundation Quarterly Giving Report was distributed which indicated that donations had increased in some categories.

Vice Chancellor Kwesi Aggrey

- Met with Ivy Tech representatives to discuss several programs and specifically the Respiratory Therapy Program which will be moved to Ivy Tech. Use of the Ivy Tech Valparaiso facility by IU Northwest to offer classes is also being discussed. Asked IU Northwest Deans to consider what classes could be taught there and is also considering collaborative initiatives.

- As campus constituents are asked to collaborate with community constituents who sometimes request use of the Theater, the question arises regarding who will fund the initiative – someone must assume the costs. Encouraged Toni Lieteau to speak with Dr. Julie Jackson to discuss possible charge-backs to the unit.

Associate Vice Chancellor Toni Lieteau

- Four events are being planned this month. Asked participants to attend and also encourage their staff to participate. The events are:
  
  o February 13 – IU Day at the Statehouse/Hoosiers for Higher Education. Concern was expressed because staff must use Personal Time Off to attend. Chancellor Bergland explained that the University cannot pay staff to lobby the legislature – it must be done on their own time.
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- February 22 – Symposium to commemorate the historic election of Former Mayor Richard Hatcher. There is still some confusion regarding logistics, but they are working through details and will send additional information as it becomes available.

- February 26 – Go Red Day. Sponsored by the College of Health and Human Service. This initiative supports the Heart Association’s efforts and a speaker, Dr. Robert Kushner, will visit the campus to present and distribute information regarding heart disease. All on campus will be asked to wear red on that date.

- February 28 – Black History Month Program. Speaker is Dr. Mary Frances Berry. Program will begin at 6:00 and she will speak at 7:00. There will be a book signing and a reception.

Dr. Ken Coopwood

- SAAB is progressing and IU Northwest has twenty applications.

- A motivational speaker will be on campus, Thursday, February 14, Valentine’s Day, to speak about Black love and the male’s role in the family. There will be a session for SAAB at 10:00 and a session for the campus community at 6:00 p.m.

- The Diversity Planning Committee has taken on a significant change. President McRobbie wants each campus to have a Diversity Plan Committee designated by the system board. Awaiting further instruction on how to proceed, and will submit additional information to update the Cabinet and to assist with decisions on those who will serve as board members. Dr. Aggrey noted that Dr. Ed Marshall made a presentation at the Board of Trustees meeting and asked Dr. Coopwood to obtain a copy of the presentation to ensure that the expectations of IU Northwest as a campus are known. Beth Van Gordon will share with Dr. Coopwood six principles that have been identified by a diversity committee on which she serves, and Chancellor Bergland confirmed that we are awaiting formal notification.

Chancellor Bruce Bergland

- Announced that the Commons Coffee Hour/Faculty Staff Java Sessions have begun and encouraged all meeting participants to attend.

- The “On Hold” messaging feature initiative is moving forward which will enable callers placed on hold to hear a recorded message from Chancellor Bergland announcing campus activities.
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- Met with President McRobbie to discuss IU Northwest plans. Meeting topics included:

  (1) Enrollment
  a. First year experience
  b. Four-year Medical Center Expansion
  c. Housing.

  (2) Replacing Tamarack

  (3) Providing for more autonomy on the regional campuses -- having increased autonomy with decision making.

Funds were requested for the first-year experience and a market study for student housing. The Cabinet will discuss the best way to inform the campus of the topics being pursued. Encouraged participants to provide thoughts on the best way to distribute information.

II. Strategic Planning Update

III. Method of informing campus of items shared with President McRobbie and “Two Big Issues”

- The Cabinet determined that there should be two town hall meetings, to accommodate faculty and staff, followed with an email message about topics discussed at meetings.

IV. Other Information

- The Cabinet discussed how to respond to the five prior Faculty Organization resolutions and now the addition of one new one which Dr. Aggrey asked them to include regarding the Dr. Martin Luther King Holiday for a total of six. Per Dr. Aggrey, in terms of dealing with the resolutions, the Cabinet will follow this course of action: When they have passed a resolution, the Cabinet will go to the Executive Committee and respond to or discuss that resolution. He hopes to build the basis for a better relationship. The Cabinet will attend the Faculty Organization Executive Committee Meeting on Thursday, February 7 at 10:00, and Chancellor Bergland will inform Dr. Bodmer that the Cabinet will attend since they will be discussing how the Administration responds.