Chancellor’s Cabinet Meeting Action Taken
March 12, 2007

(Agenda topics are noted in bold type)

I. Chancellor’s Roundtable
   • Individuals reporting to Chancellor Bergland provide updates on projects.

II. Meeting with Mary Ellen McCann
   o Mary Ellen distributed a document to the Cabinet outlining core leadership skills for consideration in pursuing strategic outcomes.

III. Review Strategic Plan/Operational Plans
   • Outcome #3
     Staff Communication Task Force – Town hall meetings for staff will be scheduled on March 28 in the morning and afternoon to review which recommendations will be pursued. At town hall meetings, the task force will present their initial report and the priorities they identified, and the Cabinet will address which recommendations will be pursued in terms of priority. Timelines for priority suggestions will be assigned by the Cabinet prior to the meeting.

   • Outcome #4 – The Diversity Portfolio has been submitted, and the IPFW site visit is scheduled on March 20; IPFW’s visit to IU Northwest is scheduled on March 21.

   • Outcome #5 – Budget 101 sessions are being scheduled.

IV. Smoke-Free Policy Discussion
   • The Cabinet asked that the Wellness Team discuss the mandate from President Herbert and recommend a policy or the adaptation of one of the policies cited in President Herbert’s letter. These recommendations will then be used as the basis for discussions with the campus during Spring 2007.

V. Facilities Planning Report
   • Kathryn Lantz, Chair of the Facilities Planning Committee, attended the meeting to present and discuss the Yearly Facilities Planning Committee Report. Mrs. Lantz, on behalf of the Facilities Planning Committee, will communicate action taken by the Cabinet to those persons affected by the decisions.