I. Chancellor’s Roundtable

- Individuals reporting to Chancellor Bergland provide updates on projects.

II. Meeting with Mary Ellen McCann

Mary Ellen McCann will review the Spring 2007 Strategic Planning Retreat Agenda and assign time parameters.

- Agenda for May 2007 Strategic Planning Team Meeting
  
  o SWOT Analysis
  o Exercise around the book “Our Iceberg is Melting”
  o Progress of 2007 Outcomes
  o Report on Human Capital Plan
  o AQIP Items
  o Review of Membership and Anticipated Vacancies
  o Facilities and Information Technology Reports
  o Status of Core Leadership Skills Initiative
  o Addition of 2010 Outcome (approved at SPT meeting on 2/21/07)

III. Review Strategic Plan/Operational Plans

- Review Draft Action Timelines for 2007 (standing agenda item)

Outcome #3

  o (B-1) Discussion of town hall meetings with staff held on March 28, and review of notes from meetings in response to prioritization of recommendations. The Cabinet reviewed minutes from Vice Chancellors’ April 2, 2007 meeting where topics discussed at the Town Hall meeting on March 28 were addressed. Vice Chancellor Coopwood will forward suggestions for a staff “kudos” publication to Toni Lieteau and solicit recommendations which he will share with the Cabinet regarding how to proceed. Vice Chancellor Vasquez will discuss the mentoring program suggested by the staff with Carolyn Hartley. The web version of the Staff Handbook will be updated. IU Bloomington is updating on-line orientation program information. Vice Chancellor Vasquez will consult with Marketing to determine an effective plan to announce the e-mail notification initiative. At this time, no action will be taken with regard to changing the campus picnic venue. Chancellor Bergland expressed a desire to bring together a set of staff to examine re-establishing a staff organization,
and he suggested initially combining biweekly and professional staff in one organization. Vice Chancellor Coopwood suggested that the idea should be pitched so that they are getting something in return.

- *(B-3 January-May)* Once a month Cabinet agenda contains item focusing on critical leadership skills. – Initiative is moving forward.
- *(B-6 March)* A list of full-time staff eligible for professional development is constructed for each Cabinet member.
- *(B-6 April)* Vice Chancellors work with Deans and Directors to initiate discussion of relevant staff opportunities. – Chancellor Bergland encouraged the Cabinet to move forward with initiative.

**Outcome #4**
- The IU Northwest Diversity Portfolio will be presented at the Spring EMA Conference at IU Kokomo.

**Outcome #5**
- Moving forward with scheduling “Budget 101” sessions.

### IV. Discussion regarding State of the Campus/Priorities Town Hall Meeting

- The Cabinet discussed the possibility of having a “State of the Campus” address in the Spring and Fall of 2007 to speak to what has been accomplished and announce expectations for the future.

### V. Board of Trustees Meeting at IU Northwest – June 21-22, 2007

- Chancellor Bergland asked the Cabinet to give some thought to our campus presentation at the Board of Trustees meeting.