

**AQIP Report to Strategic Planning Team
August 2008
Linda Delunas and Robin Hass Birky**

I. Reaffirmation of Accreditation:

- A. We submitted the following required documents to AQIP approximately a week ago:
1. Quality Highlights Report (2-4 pages) from each institution summarizing recent initiatives, progress, and developments that provide for the Reaffirmation Review Panel a better appreciation of its continuous quality improvement efforts and what they have accomplished (See other handout)
 2. Electronic file copies (preferably single PDF files) of the two reports -- the Federal Compliance Material Packet and the Quality Program Summary -- that each institution sent its Quality Checkup visit team before its visit to the institution in the last year or two.
- B. AQIP has the following items on file, and they will share them with the review panel:
3. History file of all past Commission actions affecting the institution
 4. Reports and recommendations from any AQIP Review Panels conducted in the past seven years (to review institutional change requests for new programs, sites, etc.)
 5. Focused visit reports and action letter (for focused visits since the last PEAQ Comprehensive)
 6. Last Comprehensive PEAQ Evaluation team report, institutional response, and Commission action letter
 7. Official letters or correspondence from or to the institution (regarding DOE issues, complaints, etc.)
 8. Current Organizational Profile (containing the same information now available about each institution on the HLC website numbers of students, degree programs offered, program locations, etc.)
 9. Quality Checkup report (from the AQIP site visit made 1-2 years ago)
 10. Current Statement of Affiliation Status
 11. Summary of Action Projects declared within the last seven years
 12. Systems Appraisal (of the Systems Portfolio, done within the last 3 years)
 13. Systems Portfolio (the one reviewed in the last Systems Appraisal)
- C. The review panel (with 2 lead reviewers for each campus) will receive all of our documents in September, and the process of reaffirmation should be complete by the end of this year/academic semester.

II. Action Project Updates (Due September 14th):

Campaign One: Helping Students Learn

Action Project A General Education Reform

The purpose of this revised project is to reform Indiana University Northwest's General Education program to provide a coherent educational experience leading to the following student learning outcomes: preparation for lifelong learning, preparation for ethical practices, preparation for successful careers, and preparation for effective citizenship. The General Education /Assessment Committee completed its revision of the General Education Goals (Spring 2006), and it will develop learning experiences, delivery formats, and assessment strategies for each new goal/principle (first goal/principle completed Fall 2006, second and third goal—2007- 2008; and fourth and fifth goal-2008-2009) and will seek the appropriate constituency approval at each stage in this revision process.

Action Project B Centralizing Student Learning Outcome Assessment

The primary goal of this project includes creating a centralized assessment system to conduct descriptive analysis of current practices and policies, collect current data from divisions, develop and implement direct and indirect measures of student learning outcomes, and analyze the data for these outcomes. In addition, the goal of this project necessarily includes the development of processes that utilize the data for continuous improvement related to student learning outcomes. As a part of this system, a website should be created to archive the data, analyses, and assessment documents related to student learning outcomes. The data collection necessary to reaching these goals includes the campus-wide collection of General Education and discipline-specific practices, policies, and student learning outcome assessment data as well as data on student learning outcomes in co-curricular programs and benchmarks for incoming students.

Campaign Two: Measuring Effectiveness and Planning Continuous Improvement

Action Project A Increasing Our Capacity for Measuring Institutional Effectiveness

The goal is to begin laying the groundwork for a coordinated and centralized approach to measuring effectiveness on our campus by establishing key measures of effectiveness (what to measure and how) at the university level, campus level and in some cases the unit/department level. The project objectives are: to identify key measures and benchmarks and to develop a structure, plan and process for 1) gathering data, 2) conducting analysis and 3) communicating results to the campus. The end goal is to begin to develop a culture of measuring effectiveness.

Action Project B Creating a Culture of Continuous Improvement

The goal of this Action Project is to increase Indiana University Northwest's capacity to use data derived from institutional measures of effectiveness for continuous improvement. Additionally, the work to be done relative to this Action Project will help integrate the continuous improvement process into all relevant processes on campus, making it a "driver" rather than a separate process. This, in conjunction with our Action Project titled "Measuring Institutional Effectiveness" will greatly improve the coordination of assessment and improvement efforts in a centralized manner and will assist units across campus with unit efforts to measure effectiveness and continuously improve.

III. Next Steps:

- A. Determine Action Projects (April 2009)
- B. Update/revise/rewrite Portfolio (November 2009) AQIP has substantively revised the organization, questions grouping, and overall format of the Portfolio, which means it will have to be completely reconstructed)