

**Urban Teacher Education Program**  
**Policy Board Meeting**

Dusties Buffet  
11:00 A.M. – 1:00 P.M.  
February 12, 2009

**Minutes**

**Attendees:** **Mr. Reid Amones** (*Principal, Clark Middle/High School*), **Mrs. Andree Anderson** (*UTEP School Liaison*), **Dr. Rochelle Brock** (*UTEP Executive Director*), **Victoria Chiatula** (*Assistant to the Superintendent, Gary Community School Corporation*), **Mr. Bill Cook** (*Human Resource Director, Gary Community School Corporation*), **Mr. Garry Graban** (*PDS Coordinator, Clark Middle/High School*), **Ms. Annie Headen** (*Working Conditions, Gary Teachers Union*), **Mrs. Kathleen Kutie** (*District PDS Coordinator, E.C. Central High School*), **Mrs. Mary Reberg** (*Human Resource Director, Gary Community School Corporation, and proxy for Dr. Anaya*), **Mr. Patrick Weil** (*Principal, E.C. Central High School*),

**Call to Order:**

The meeting was called to order at 11:20 a.m by Dr. Brock.

**Approval of December 4, 2008 Minutes**

There was no quorum present to approve the minutes.

**Final Review of M.O.U.**

Dr. Brock announced that the IU Bloomington lawyer reviewed the M.O.U. and it was approved. She stated that she will obtain signatures next week because her goals are to have it signed by next Friday, February 20, 2009, and to have all monies distributed by mid-March. Dr. Chiatula and Mrs. Anderson commented that the money for Gary Community School Corporation has to go before the School Board to be accepted.

**Number of UTEP Students for 2009**

Dr. Brock reported that there are currently about seven UTEP Associates who are not content ready but have been accepted so we don't lose them. It was implemented in 2007 as a way to increase numbers. There are six option I and twenty option II students (field, ST, emergency permit).

Dr. Brock requested that the Human Resource office in each district track UTEP students placed in their districts, and submit to the UTEP office. This information will be required for future grant applications.

*(At this point, Dr. Brock had to leave for another meeting, and Mrs. Anderson directed the rest of the meeting.)*

**Financial**

**UTEP Budget**

The \$11,000 from last year's budget that was reserved for the 20<sup>th</sup>-year celebration was not rolled into this year's budget, so there is no money to start the process. Dr. Brock feels that May would be a good time to have it. She already spoke with the Office of Special Events and was informed that it would be too costly to rent and decorate the IUN gymnasium.

### Fundraising Committee

Mr. O'Rourke volunteered to head the fundraising committee at the last meeting. The committee members include Mr. O'Rourke, Mrs. Anderson, Mr. Kelly, Mr. Graban, and Dr. Brock. Mr. O'Rourke stated at the last meeting that he has connections and will be able to raise almost all of the money needed to make the celebration successful. Mr. Graban will contact Mr. O'Rourke about meeting again before the end of February.

### Brainstorming for Celebration

Invitees: We plan to invite past directors, past and current students, employees, teacher instructors, mentors, Board members, and other partner district representatives. Mrs. Anderson has already found several former students using the teacher inquiry on the Indiana Department of Education website. Mrs. Kutie stated that she has already submitted a list to the UTEP office, and will update it for the past year and a half. Mr. Graban said he would obtain the list for Hammond.

Location: Mrs. Anderson stated that the location should be centrally located, and in one of our districts. Mrs. Reberg suggested the Library Conference Center at IUN. Mr. Amones suggested the Dynasty. Mrs. Kutie suggested the casino boats or hotels. Mrs. Reberg also suggested the Knights of Columbus, but feels the Dynasty is nicer. Dr. Chiatula suggested Marquette Park Pavillion. Mr. Graban suggested checking to see if the Hammond Visitor's Center is available to use for such an occasion. Dr. Chiatula pointed out in the previous minutes that a request would be made to the boats to sponsor a billboard. She suggested that they sponsor a room for the celebration instead.

Publicity: Mrs. Anderson suggested putting information out in the districts by way of newsletters, flyers, etc. Mr. Graban said that billboards will have to be underwritten, and time is of the essence. He suggested local stations and newspapers be used once the date, time, and location is finalized.

### Next Board Meeting

The next board meeting will be March 5, 2009 at the Gary Teachers Union.

### Adjournment

The meeting was adjourned at 12:57 by Mrs. Anderson.