



***Please read this information BEFORE submitting the application form on the reverse side. Before registering for classes, check with the IU School of Continuing Studies to confirm that this form has been processed. This form must be completed and processed in order to have the tuition waiver benefit applied during course registration.***

### **Indiana University High School (IUHS) Summary**

IUHS is a virtual high school that provides individual courses as well as a fully accredited high school diploma through distance learning offered by the Indiana University School of Continuing Studies. IUHS is accredited through the North Central Association and accepted for college admission by Indiana University and Big Ten schools, as well as many other universities nationally.

IUHS can be used by adults as an alternative to a GED education, by parents home schooling their children, as a supplement to regular high school programs, and by faculty or staff who wish their children to complete a domestic high school degree while overseas.

### **Benefit Amount**

The benefit provides a 25 percent waiver of course tuition for eligible employees and their dependents who enroll in courses offered through IUHS.

### **Eligibility**

The following categories of individuals associated with Indiana University are eligible for the Indiana University High School tuition waiver benefit:

- Full-time Academic and Staff (100%) employed at the time of enrollment in IUHS
- Full-time Academic and Staff (100%) on an approved leave of absence
- Individuals with IU Retiree status
- Disabled former employees receiving long-term disability benefits from a University-sponsored plan, Social Security Administration, or PERF
- The spouse, registered domestic partner, and dependent children of an individual in any of these categories

Dependent child is defined as a child, stepchild, or a child whose legal guardian is an eligible individual, or a child of a deceased parent or legal guardian who was an eligible employee at the time of death (provided the child was a legal dependent at the time of the parent or guardian's death), and at the time of enrollment for the tuition waiver:

- is 23 years of age or under, and
- is unmarried, and
- meets IRS requirements to be a dependent of the employee, spouse or registered same sex partner.

### **Enrollment**

Before registering for classes, check with the IU School of Continuing Studies to confirm that this form has been processed. This form must be completed and processed in order to have the tuition waiver benefit applied during course registration. To complete the IUHS tuition waiver enrollment form manually, see a campus Human Resources office. (Regular IU Fee Courtesy forms cannot be used for this benefit.) Completed forms should be submitted to the University Human Resource Services office for processing. After verification of eligibility, enrollment information will be provided to IU School of Continuing Studies and the student may register for IUHS classes with the tuition waiver.

### **Contact Information**

Questions about eligibility can be addressed to University Human Resource Services at:  
812-856-0218 or [recben@indiana.edu](mailto:recben@indiana.edu)

Questions about IUHS program information, tuition charges, billing, and the tuition waiver should be directed to the IU School of Continuing Studies at:

812-855-2292 or 800 334-1011  
[scs@indiana.edu](mailto:scs@indiana.edu)