

# I clocked in at one time, but the system recorded another. What happened?

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Clock action times, with the exceptions of breaks, are rounded to the nearest tenth of an hour. This means that clock actions will be recorded as occurring at the nearest six minute interval (12:00, 12:06, 12:12, 12:18, etc.) This is Time Rounding which you can see in the chart below:

Rounded Time	Actual Clock in TIME
:00	:57, :58, :59, :00, :01, :02
:06	:03, :04, :05, :06, :07, :08
:12	:09, :10, :11, :12, :13, :14
:18	:15, :16, :17, :18, :19, :20
:24	:21, :22, :23, :24, :25, :26
:30	:27, :28, :29, :30, :31, :32
:36	:33, :34, :35, :36, :37, :38
:42	:39, :40, :41, :42, :43, :44
:48	:45, :46, :47, :48, :49, :50
:54	:51, :52, :53, :54, :55, :56

## **Examples:**

The computer display is 12:03 and then you clock out. Your clock out time will be 12:06.

If the computer displays 12:28 and then you clock in, your clock in time will be 12:30.