

A.

COMMUNICATION SKILLS: *READING AND WRITING*

The reflective professional demonstrates appropriate speaking, reading, and writing skill with all stakeholders within the educational community. Candidates at Checkpoint One focus on reading and writing skills.

- **Reading:** The candidate reads at appropriate professional levels (e.g., professional journals, texts, and instructional materials).
- **Writing:** The candidate writes with clear focus, logical organization, proper style, and appropriate voice (e.g., term papers, research reports, instructional plans, teaching materials, professional reports).

LEVEL 4 (EXCELLENT): The level 4 artifact or collection provides *clear, consistent, and convincing* evidence that the candidate communicates ideas, opinions, and differing points of view with proper focus, logic, style, and voice. The candidate effectively *synthesizes* and *integrates* professional articles, instructional materials, and/or other texts or media information into their written communication to support their conclusions.

LEVEL 3 (QUITE SATISFACTORY): The level 3 artifact or collection provides *clear* and *convincing* evidence that the candidate communicates ideas, opinions, and differing points of view with proper focus, logic, style, and voice. The candidate *uses* professional articles, instructional materials, and/or other texts or media information in communications.

LEVEL 2 (NEEDS REVISION): The level 2 artifact or collection provides *limited* evidence that the candidate communicates ideas, opinions, and differing points of view. Communications are limited in focus, logic, style, and voice. The candidate demonstrates *inconsistent* use of professional articles, instructional materials, and/or other texts or media information in communications.

LEVEL 1 (UNACCEPTABLE): The level 1 artifact or collection provides *little or no* evidence that the candidate communicates ideas, opinions, and differing points of view. Communication *does not* demonstrate proper focus, logic, style, or voice. The candidate *does not* demonstrate use of professional articles, instructional materials, and/or other texts or media information.

Possible Artifacts: Paper with at least three references using APA or MLA reference styles.