

NEW Internships!!

SEPTEMBER 2009

For more information and internship opportunities
Visit us at: <http://www.iun.edu/~careernw/internships/>

CS105	Public Relations Intern (Chicago)	academic credit	Crisis Management, Promoting events, sending out press releases for new/current models, being a liaison between media.	December 1, 2009
CS106	Event Marketing Internship (Chicago)	academic credit	Data entry, preparation of post-event reports for clients; manage on site promotional material; research and create content for client social media outlets.	Open until filled
CS107	Business/Sales & Marketing Internship	academic credit	market research & sales	Open until filled
CS108	Management Trainee Internship	Paid-TBD	Associate retention analysis, establishing a franchise finance program, local store marketing, financial reporting procedures and real estate site selection.	Open until filled
CS109-1	Accounting Intern (Fall Start)	Paid-TBD	Assist with month-end and quarter-end close process; Prepare monthly journal entries in PeopleSoft as directed by experienced staff;	Open until filled
CS109-2	Production/Editing Intern (Final Cut Pro)	Paid-TBD	Assist with various tasks to increase visibility of the organization including its products, services, and technologies. The team works closely with reporters, associations and media influencers ensuring consistency of messages in all corporate communications.	Open until filled
CS110	Marketing & Promotions Intern	academic credit	Develop a strategic marketing and promotions plan including brochures for all leagues, tournaments, and events.	Open until filled
CS111	Communication Intern	academic credit	Assist with the management and maintenance of online marketing presence including WITS website, social media networks, and Google Ad Words account.	Open until filled
CS112	Internship (Development Department)	Stipend-TBD	Assist with annual fund raising, guest relations, data entry, maintaining and updating donor files.	Open until filled
CS113	Community Representative Assistant	academic credit	support and build income development; support the advocacy initiatives	Open until filled
CS114	House Democratic Intern (Indianapolis)	\$700 bi weekly & Academic Credit	Member services, communications, media, IT and Fiscal Management	October 31,2009
CS114-1	House Republican Intern (Indianapolis)	\$700 bi weekly & Academic Credit	Member services, communications, media, IT and Fiscal Management	October 31,2009
CS115	2010 Legislative Internship Program (Indianapolis)	\$350 per week	Learn how to read legislation and determine its affect upon the university; work with legislatures, IU administration, representatives and other state officials, learn how the IN General Assembly functions.	Open until filled
CS116-V	Volunteer Adult Guardian	Non-Paid	Provide legal and case management services to facilitate the appointment and administration of court-appointed guardianships of the person and estate.	Open until filled
CS117 NEW!	Marketing Intern (Valparaiso, IN)	*Academic Credit	Assist in execution of direct mail and e-marketing projects; Assist in execution of promotions; Update mailing lists, etc.	September 30,2009
CS118 NEW!	Finance/Economics (Tinley Park, IL)	*Academic Credit	Intern will learn about various aspects of online brokerage business by working side by side with successful branch manager and experienced stock broker.	Open until filled
CS119 NEW!	Retail Store Management Trainee (NWI/Chicago)	\$29,000-\$37,000 per year (DOE)	Hiring; developing and directing the store's employees; completing cash handling, safety, maintenance and merchandising responsibilities; operation of the store, etc.	Open until filled

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CS120 NEW!	Global Affairs Internship (Chicago, IL)	Unpaid; travel reimbursement; Free one year subscription.	Researching prospective speakers, donors, studies and corporate members, writing communications and assisting in the development of marketing/program materials, assisting with Council events, and other projects as assigned.	Open until filled
CS121- V NEW!	Hospital Volunteer (East Chicago)	Non-Paid	As a volunteer, you will be assisting with many of the services that contribute to the quality of care and comfort for patients.	Open until filled