

Graduation Information

ACADEMIC APPAREL

All graduates must wear a cap, gown and tassel. If you are borrowing a gown previously used you must still purchase a tassel and must inform the alumni office so that you will be included in the commencement program and your name will be read at the ceremony.

Commencement regalia may be purchased at Grad Fest, March 4, 2010 in Savannah Center lobby outside the bookstore from 12:00-7:00 pm.

All Masters level graduates will wear hoods during the ceremony. None of the apparel needs to be returned.

Please see that your gown is wrinkle free for Commencement. Hang it on a hanger immediately and press it inside out with a warm iron if necessary.

SUGGESTIONS FOR DRESS

Because the ceremony is a formal one, it is suggested that men wear white shirts, tie, dark trousers, and dark shoes. Attire for women can be similar to men; however, should women elect to wear skirts, the length should be no longer than the academic gown. Do not pin anything to your gown. Corsages may **not** be worn.

MORTAR BOARDS

The tops of all mortarboards should be parallel to the floor. They are not to be worn at an angle. Men need to remember to remove their mortarboards during the singing of the National Anthem and the Alma Mater.

TASSEL PLACEMENT

Candidates for first degrees wear tassels on the right sides of their mortar boards (caps) until the President has conferred degrees. After the conferral, bachelor and associate degree candidates grasp the tassel with the left hand and transfer it to the left side of the cap. Candidates who already have a degree wear their tassels on the left side. Be certain that the tassel is on the left when you go forward to be congratulated.

HONOR CORDS

If you are an undergraduate selected for graduation with honors, you will be notified and issued an honor cord at Commencement. Questions about honor status should be directed to your academic division. Individual schools will notify those who have earned honor cords. Indiana University candidates who have tentatively earned academic distinction are distinguished by fourrageres, which are looped cords worn from the left shoulder. Fourrageres with cream and crimson cords indicate highest distinction; those with all cream cords indicate high distinction, and those with all crimson cords indicate distinction. **Only academic distinction cords awarded for academic achievement may be worn during the ceremony. Fourrageres, pins, medallions etc. awarded by honoraries or societies that do not recognize academic achievement may not be worn during the ceremony.**

ANNOUNCEMENTS

You may order your personalized announcements through the Barnes & Noble bookstore located in Savannah Center.

LOCATION OF CEREMONY AND DIRECTIONS

The ceremony will be held at the Genesis Convention Center at 1 Genesis Place in Gary. The Genesis Convention Center is located just off Broadway Street between 4th and 5th Avenues. From I-8-/94, take exit 10B. Go north on Broadway to 4th Avenue. Turn left (west) to the Convention Center on the left. From the Indiana Toll Road, take exit 14B. Follow signs toward Gary (south). Turn right (west) on 4th Avenue to the Convention Center.

ARRIVAL AT GENESIS CENTER- 2:30 p.m. on May 13th, 2010.

Graduates are to report to the student robbing area in the Indiana Room, on the Lower Level, at 2:30 p.m. The graduates can be dropped off in front of the Genesis Center; signs will be posted to assist you. Due to the limited space in the hallway, all guests are encouraged to go directly to the arena area where the ceremony will take place. Only students are allowed in the Indiana room.

Since personal belongings are not allowed in the arena during the ceremony (i.e. purses, phone), please give them to your family or friend before you join your division in the Indiana room. There is no secure area to leave personal items.

Cell phones and pagers are to be turned off during the commencement ceremony. Please remind your guests to do the same prior to the ceremony.

PARKING

For your convenience, free parking is available in the Chase parking garage and surrounding lots. Handicapped parking will be available adjacent to the Genesis Center. Signs will be posted.

OPEN SEATING

If a guest is an individual with physical challenges who may require special accommodations, such as reserved seating for the hearing and visually impaired, please arrive earlier. Seating at the Genesis Convention Center will be on a first-come basis on the Main Level-Arena for accessible seating. There will be reserved seating available in Section 112, for our hearing and visually impaired guests. We cannot guarantee any special accommodation if your guests arrive after the ceremony has begun.

PROCESSION

Candidates should be robed and ready to assemble at 3:00 p.m. Graduates will be seated, in alpha order by school/division, in a special seating area in the Indiana Room on the first floor of the Genesis Convention Center. This seating arrangement will replicate the seating arrangement in the arena. A faculty marshal will head each group. Please follow the directions of your marshal.

RECEIPT OF DIPLOMAS

A certificate of participation will be presented at commencement. Diplomas will be given to May 2010 graduates after the ceremony in the Indiana room. December 2009 graduates should have already received their diplomas; August 2010 graduates would not receive diplomas during this ceremony, due to classes they have yet to complete during the summer sessions.

You will be called up to the stage in alphabetical order, by school. At this time you will be congratulated individually by President McRobbie, Chancellor Bergland and the Dean of your school. A photo will be taken as you shake hands with the President.

PHOTOGRAPHS

Professional photographers will take a photograph of each student as he/she walks across the stage. Complimentary proofs and an order form will be mailed to the graduate. There is no obligation to purchase photographs. The opportunity to be photographed individually will be available before and immediately following the ceremony in the Indiana room.

CLASS RINGS

Class rings are on display at the bookstore and available for purchase at Grad Fest. Rings may also be ordered at the following website: www.herffjones.com/college

GREAT NEWS!!!

New IU Northwest graduates receive a free one-year membership in the Indiana University Alumni Association. Graduates receiving a second degree whose membership has lapsed can request to opt-in and receive free membership for one year. Membership benefits include a subscription to the *Indiana* Alumni Magazine (six issues per year), access to IUAlumniCareers.com, discount-priced IU merchandise offerings, IUAA travel, group insurance, and credit card. For a complete listing of member benefits, visit www.alumni.indiana.edu .

DON'T GET LOST!!!

Be sure to let the alumni office know your whereabouts should you relocate to a new residence and any other pertinent information about yourself, e.g., job changes, promotions, awards, marriages, births, etc. Stay informed and involved. Be an active Indiana University Northwest alumnus/a!