

# Indiana University Northwest Probation and Dismissal Policy

(passed by Faculty Organization Nov. 16, 2012)

## Preamble

To maintain the integrity of the programs and degrees offered at Indiana University Northwest, the following policy has been established to promote academic achievement and satisfactory academic progress towards degree.

## Undergraduate Students

**Satisfactory Academic Standing:** A student who maintains a cumulative grade point average (GPA) of 2.0 or higher is considered to be making satisfactory academic progress. At the privilege of the academic unit, minimum GPA requirements may be increased. Future licensing requirements and select enrollment in competitive programs with limited vacancies are common reasons for increased GPA requirements.

**Probation:** A student who has completed one or more Indiana University Northwest GPA hours and has a cumulative grade point average below 2.0 is placed on probation. A student on probation remains on probation until their cumulative GPA is 2.0 or higher. At the privilege of the academic unit (the dean), minimum GPA requirements may be higher. Transfer students who have been offered admission and have attempted one semester at another institution of higher education, including other campuses of Indiana University, will be placed on probation at time of admission if their cumulative transfer GPA is below 2.0.

**Strict Probation:** A student who is on probation and fails to earn a semester (fall, spring, or combined summer session) GPA of 2.0 or higher will be placed on strict probation. In addition, a first semester student who receives any grade of FN or FNN, indicating they never attended or stopped attending a class, AND fails to earn a semester GPA of 2.0 will be placed on strict probation. Academic units may require students on strict probation to enroll in select courses that are offered to increase student success and/or limit their enrollment to part-time only.

Transfer students who have been offered admission and have attempted two or more semesters at another institution of higher education, including other campuses of Indiana University, will be placed on strict probation at time of admission if they have 2 or more semesters below a 2.0 GPA and their cumulative transfer GPA is below 2.0. Students remain on strict probation until their cumulative GPA is 2.0 or higher. At the privilege of the academic unit, minimum GPA requirements may be higher.

**1st Dismissal:** A student who is on strict probation and fails to earn a semester (fall, spring, or combined summer session) GPA of at least 2.0 will be dismissed from the university.

**1st Reinstatement:** A student who is dismissed from the University for the first time may petition the academic unit for reinstatement. The petition should include a formal academic plan created under the supervision of the academic advisor. This plan must that outlines the concrete steps they will take to ensure future success. Their student's chances of being reinstated will increase if they register for and successfully complete a reinstatement workshop, which the campus offers on a recurring basis between academic semesters. Recognizing the skills acquired through reinstatement workshops can be a factor in student success, these sessions are open to all students of Indiana University Northwest, regardless of academic standing. Upon successful reinstatement by their academic unit, the student may enroll in the next available semester with a status of strict probation (defined above).

**2nd Dismissal:** A student who has been previously dismissed who fails to earn a semester GPA of 2.0 or higher and who fails to raise their cumulative GPA to 2.0 or higher who fails to meet the goals of the formal academic plan will be dismissed from the University for a period of at least one academic semester, excluding summer session.

**2nd Reinstatement:** A student who is dismissed from the University for the second time will be required to petition for reinstatement to their academic unit after they sit out for at least one academic semester, excluding summer session. As part of the petition, the student may be required or encouraged to complete one or more of the steps listed below:

- Revise the previous academic plan under the supervision of the academic advisor, identifying shortcomings in the original plan as well the revisions designed to facilitate academic success
- Complete transfer work at another regionally accredited institution of higher education
- Participate in a series of academic success workshops offered.

**Subsequent Dismissals and Reinstatement Opportunities:** A student who has been previously reinstated for the second time and fails to earn a semester GPA of 2.0 or higher and have failed to raise their cumulative GPA to 2.0 or fails to meet the goals of the formal academic plan higher will be dismissed for a period of no less than one year from Indiana University Northwest. Reinstatement will be at the privilege of the academic unit and will be granted on an individual basis.

## Graduate Students

**Satisfactory Academic Standing:** A student who maintains a cumulative grade point average (GPA) of 3.0 or higher is considered to be making satisfactory academic progress.

**Strict Probation:** A graduate student whose has completed one or more IU Northwest GPA hours and has a cumulative grade point average below 3.0 is placed on strict probation. A student on strict probation remains on probation until their cumulative GPA is 3.0 or higher. Academic units may require students on strict probation to enroll in select courses and/or limit enrollment to part-time only.

**Dismissal:** A graduate student who is on strict probation and fails to earn a semester (fall, spring, or combined summer session) GPA of at least 3.0 or who fails to make significant progress to increase their GPA to 3.0 or higher will be dismissed from the university for a period of at least one academic semester. Graduate students who have been dismissed previously will be dismissed indefinitely.

**Reinstatement Opportunities:** A graduate student who has been dismissed may petition for reinstatement after a period of at least one semester and consideration will be at the privilege of the academic unit. Action Steps in Probation and Dismissal Policy (Campus) Steps in Probation/Dismissal Process