The Budget Adjustment Appeal allows us to review your financial aid based on unusual circumstances.

Note: Your Cost of Attendance already includes normal daily expenses.

The unusual circumstances may include one or more of the following paid:
- Major car repairs, excessive mileage expenses, uninsured medical/dental costs, one time computer purchase, or dependent care costs

Requirements

- Completed and submitted a 2012-2013 FAFSA
- Include all required documentation (Receipts of Purchase or Payment)
  Submit a signed copy of your 2011 federal income tax transcript, W-2’s, and the appropriate verification worksheet.
- http://www.irs.gov/individuals/article/0,,id=232168,00.html?portlet=105 or by calling 1-800-908-9946
- Provide a written statement as to why you are requesting a Budget Adjustment.

Please fill out, sign, and return all required documentation to the Office of Financial Aid and Scholarships.

Your Name (print) ________________________________         University ID Number_________________
Telephone Number ______________________ Email________________________________________

By signing, I agree to all of the statements listed below:

- I give the Office of Financial Aid and Scholarships permission to verify any information that I provide on this form.
- I certify that all the information provided on this form is correct.
- I understand that if I purposely give false or misleading information on this form, I am liable for cancellation or repayment of all or part of my financial aid.
- I understand that submitting this form does not automatically increase my financial aid awards.

________________________________________________________  ____________
Student Signature         Date

_________________________________________________________  ____________
Parent Signature (if applicable)       Date
Sections 1-4: Completing sections 1, 2, 3, and/or 4 may allow an increase in your estimated cost of attendance. A cost of attendance/budget increase does not guarantee that your financial aid will be adjusted. If you have already borrowed the maximum Federal Stafford Loan amount for your loan aggregate and/or academic year, please consider alternative sources of funding.

Please check the type of expenses that are applicable to the student/family member(s) circumstance.

1) Major Vehicle repair expenses between August 2012 and May 2013
   Required Documentation: List the amount of vehicle repairs and attach receipts.
   
   Total amount of vehicle expense(s) $ ____________________

2) Mileage expenses between August 2012 and May 2013
   This section only applies if you live outside of the county in which your campus is located.
   Required Documentation: None

   Miles from home to campus______________

   Number of times each week that you make this commute______________

3) Dependent care between August 2012 and May 2013
   Required Documentation: Invoice from provider, cancelled check or receipt. List on line 3a the names and ages of dependents receiving professional care, care by a non-profit, and/or in private schools. List on 3b the total cost of professional care/private school tuition you pay for dependents while attending classes.

   Ages of dependents receiving daycare/attending private school________________________________________

   ______________________________________________

   ______________________________________________

   ______________________________________________

   Total cost of professional care/private school tuition while attending classes $__________________

4) Other
   Please explain completely and include documentation.

   ______________________________________________

   ______________________________________________

   ______________________________________________

   ______________________________________________

   ______________________________________________

   ______________________________________________

For Office Use Only:
Budget Items Changed
Book: ______________
Hous: ______________
Pers: ______________
Tran: ______________
Tuit: ______________

For Office Use Only:
Received: ______________
Reviewed By: ______________
Approved: ______________
New Award Made: ______________