Elevator Pits
Confined Space Standard Operating Procedure 2 (CS-SOP-2)

Purpose: To establish a SOP for employee and contractor entry into elevator pits.


Applicability: This program shall apply to all personnel at IU Northwest.

Standard Operating Procedure:

1. If a licensed and certified elevator technician (contractor) is performing work in an elevator pit, the space is classified as non-permit confined space, assuming;
   a. They are following the most current Elevator Industry Field Employees’ Safety Handbook and
   b. They have not observed any serious safety or health hazards that would require reclassifying the space to a permit-required confined space (PRCS).

2. If an IU employee is anticipated to perform work in an elevator pit, the space is classified as a permit-required confined space and EH&S must be contacted to evaluate the space.
   a. EH&S will evaluate the space for any serious safety or health hazards.
   b. If EH&S determines that there are no serious safety or health hazards, EH&S can reclassify the space and specify work conditions.

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