

## Interviewing Skills

Job interviews can cause stress and anxiety since it's the interview that helps secure employment. Interviewees must know how to give the best answers to the interviewer's questions to confirm that you are the right candidate for the job.

Make the interview count by using the 6Ps of Job Interviewing:

1. **Preparation** –research the companies before you are interviewed and find out as much information as possible about the position. Find out the location of the company
2. **Practice**-go over possible interview questions that you may be asked by the interviewer
3. **Presentation**-includes appearance, attitude, enthusiasm and arrival on time for the interview
4. **Powerful Interview**-covers the answering the questions asked during the interview in the most effective way to help secure the job
5. **Post Interview**-Send a thank you letter to the employer 24 hours after the interview and make follow up calls to the
6. **Ponder the position**-suggest what to consider when deciding whether or not to accept the position.

Please use our Interview Guide for your interviewing development needs. The Office of Career Services also offers the following services:

**-Mock Interview sessions are available by appointment**

**-Video taping of mock interviews for (students and alumni) which includes a one on one session with a Career Counselor to critique your interview session**

**-View our Make the Interview Count video, which highlights the Six Ps of Job Interviews**