

MEMORANDUM

TO: Campus Community

**FROM: Mianta' Diming, Interim Director
Human Resources**

RE: Holidays/Campus Closings

DATE: December 2015

As we approach the time when many are planning for vacations, we want to provide some advance information on holidays and campus closings for calendar year 2016. Hopefully this information will assist you with your planning for next year.

IU NORTHWEST HOLIDAY/CAMPUS CLOSING SCHEDULE

Monday, January 18, 2016 <i>Martin Luther King, Jr. Day</i>	-	Holiday; campus closed
Monday, May 30, 2016 <i>Memorial Day</i>	-	Holiday; campus closed
Monday, July 4, 2016 <i>Independence Day</i>	-	Holiday; campus closed
Monday, September 5, 2016 <i>Labor Day</i>	-	Holiday; campus closed
Thursday, November 24, 2016 <i>Thanksgiving Day</i>	-	Holiday; campus closed
Friday, November 25, 2016 <i>Day after Thanksgiving</i>	-	Holiday; campus closed
Monday, December 26, 2016 <i>Christmas Day Observed</i>	-	Holiday; campus closed
Tuesday, December 27, 2016	-	Campus Closed*
Wednesday, December 28, 2016	-	Campus Closed*
Thursday, December 29, 2016	-	Campus Closed*
Friday, December 30, 2016	-	Campus Closed*
Monday, January 2, 2017 <i>New Year's Day Observed</i>	-	Holiday; campus closed
Tuesday, January 3, 2017	-	Normal Operations Resume

****Biweekly paid support staff should cover campus closings on the four (4) days with accrued vacation or compensatory time. Professional staff should use PTO time.***