Welcome to the Spring Semester, 2012 Issue of the Administrative Council’s Online Newsletter!

The general purpose of the newsletter is to update the IU Northwest community on some of the recent planned activities/projects of the administrative units that make up Administration at IU Northwest, including Environmental Health and Safety, Facilities Planning and Campus Services, Human Resources, Physical Plant, and University Police. The newsletter is produced twice a year in August and January.

Overview of Facilities - Related Projects or Activities: Fall Semester, 2011

Many of those within Administration have been working with the I.U. Office of University Architect and with other University and campus units, including I.T., Fiscal Affairs, and Academic Affairs, to develop plans for and to upgrade campus facilities during the Fall Semester, 2011. Some key projects or activities conducted during this period include:

- **Completion of New Police Department Facilities**
  The remodeling of the old warehouse space in Moraine as a new home for the IU Northwest Police Department was completed in early fall. The Police Department (the last unit still located in the old Tamarack Hall in late August 2011) moved into the new Moraine facility in September 2011. The Police held an open house for the campus community to view the new facility in October 2011.

- **Demolition of the Old Tamarack Building**
  Final plans for the demolition of the old Tamarack building were completed over the fall and the project was bid out in November 2011. An award was made by the University in early December 2011. Preparation for demolition, including the asbestos abatement phase of the project, is currently in progress. Project completion is estimated to occur in March 2012.

- **Anderson Library Restrooms Remodeling Project**
  Another major campus project bid out in November 2011 and awarded for construction in December 2011 is the remodeling of the Anderson Library/Conference Center lobby restrooms. The new restrooms will be rebuilt to meet current ADA requirements. Project completion also is estimated to occur in March 2012.

- **Completion of the Arts on Grant “Black Box” Theatre and Lease of New Storage Space at Arts on Grant**
  The construction/remodel of the 5,000 sq. ft. “Black Box” Theatre for the Department of Performing Arts in a second building at “Arts on Grant” was completed last year, and the restrooms will be rebuilt to meet current ADA requirements. Project completion also is estimated to occur in March 2012.

- **Other Security-Related Improvements**
  In other security-related improvements, the campus has completed Phase 3 of its video camera security project. Cameras are now located at strategic points in all major campus buildings, and, in late fall, three new “Code Blue” emergency telephones were placed at strategic points within the center of campus. Once Tamarack Hall is demolished, another emergency “Code Blue” telephone will be placed in the campus open space made available through the demolition. Two new radar guns also were purchased this fall for use by the department in enforcement of motor vehicle laws.

- **What We Do**
  The Office of Administration and its units seek to assist the academic units and others on campus by providing leadership and support for campus facilities planning; coordinating planning for capital construction, repairs and renovations; managing the operation and maintenance of campus facilities and grounds; engaging in activities that enhance the institution’s human resources and other essential campus efficient; and the quality policies and procedures and engaging in operational activities that promote campus health, safety, and security, all helping to guide campus development to give physical form to IU Northwest’s mission, vision, values, and strategic priorities.

IUNPD Announcement

The IUNPD is happy to announce that Sgt. Wayne James graduated from (PELA) Police Executive Leadership Academy on January 25, 2012. This training is a four week command leadership course, hosted by the Indiana Chiefs of Police Association. The training topics include, Human Resources, Leadership, Communication Skills/Coaching and Organizational Skills and Management. A total of 42 officers graduated with Sgt. James in this class, bringing the overall number of graduating officers to exceed 300. Graduating from this training class will greatly assist Sgt. James with his daily responsibilities here at the IUNP campus. We are very proud to have Sgt. James as a member of our agency.

Seeking Campus Input for Unit/Program Evaluation

The Administrative Council continually seeks input to help us with unit/program evaluation designed to improve unit efficiency and the quality of services. For example, Physical Plant has had online for some time a Customer Satisfaction Survey evaluating the response of the Physical Plant staff to work order requests:

[https://www.iun.edu/~iunpplt](https://www.iun.edu/~iunpplt)
The University also negotiated and leased (effective December 2011) additional space (approx. 4,000 sq. ft.) in another part of the Village Shopping Mall to be used by Performing Arts as a storage facility. The move of items for Performing Arts from the old Tamarack building into the new storage space occurred in December 2011.

New Sewer Lines and New Lift Station Project (done in conjunction with Gary Sanitary District)
The University has assisted the Gary Sanitary District on a major sewer project that is expected to provide substantial assistance to the campus (and the surrounding neighborhood) with the removal of storm water during heavy rains.

The project includes the installation of new sewer lines down Connecticut from Ridge Road to the Little Calumet River and the construction of a new pumping station near Connecticut at 33rd Ave. The campus is assisting the project by supporting a connection with the new sewer lines at 33rd and 35th. Work on the project began in September 2011 and will continue through much of 2012.

The sewer work begun in January 2012 (which required the closing of both the east and west points of entry from Broadway onto 33rd) is a part of this overall sewer project.

Smaller, Facility-Related Projects
A number of smaller facility-related projects took place across campus over the last few months, as well.

- Screenings of the Moraine Student Center roof mechanicals took place September-October 2011.
- Various floor and ceiling repairs and painting projects occurred across campus during the fall, as well as partial sidewalk and step repairs.
- New picnic benches were ordered for the center of campus and installed during the Fall Semester, 2011.
- Some new classroom furniture arrived over the fall, with installation at Arts on Grant (various tables for the Fine Arts programs) and in Raintree Hall (instructor tables and some specialized classroom chairs).
- The pavers at the entry points to the Anderson Library/Conference Center were completed during the fall period. Also, new, more resilient flooring was placed in campus elevators between late Fall Semester, 2011 and the beginning of Spring Semester, 2012.

Creation of Campus Master Land Use Plan and Beginning of Major Campus Space Planning Project
The campus worked with I.U. Capital Projects and Facilities and outside consultants in the development of a new campus master land use plan. The project began in November 2010 and continued through 2011. A draft was presented to the campus community for comment at a fall Town Hall Meeting. The plan went to the Board of Trustees for its approval in December 2011.

The Chancellor and Vice President Tom Morrison also directed that a comprehensive space plan be developed for the campus. The Facilities Planning Committee began initial work on the space plan in December 2011, working with a space programmer from the I.U. Architect’s Office. The work will continue into 2012.

Cafeteria and Savannah Gym
The campus is considering conducting a feasibility study for the remodeling of the campus cafeteria. A University Architect has been assigned to the project and the campus will be contacting an outside design organization and food service consultant (who was just recently used at IUSB) for additional information. The plan is to determine what best can be done to improve campus food service delivery.

Additionally, the University has retained an engineering firm to determine the feasibility for the addition of new exit doors to the Savannah gym. The addition of the doors will allow for a substantial increase in gym capacity under code, providing much greater flexibility for future use.

The studies are as to feasibility only. The results of the studies will lead to further discussions, and any projects, of course, are dependent on available funding.

I hope that you find the newsletter informative and useful. -Joe Pellicciotti